

Angela S Lalind

*Registrar
Dibrugarh University
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GARGAON COLLEGE



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From

The Principal,
Gargaon College,
Simaluguri.

Date: 5th September, 2021

To

The Registrar,
Dibrugarh University,
Dibrugarh,
Assam.

Subject: Communication of feedbacks on **Syllabus and Curriculum with Affiliated Institution.**

Dear Sir,

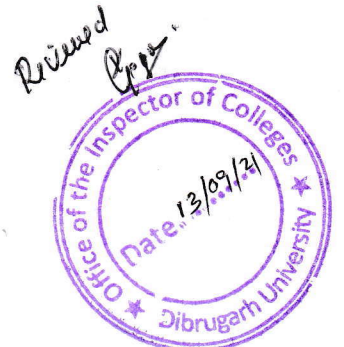
Please find attached a report on **Feedback on Syllabus and Curriculum with Affiliated Institution.** This is for your kind information and necessary action.

Thanking you,

Yours sincerely,

*Melle
05/09/2021*

Dr. Sabyasachi Mahanta
Principal & Chairperson, IQAC
Gargaon College
Principal
Gargaon College
Simaluguri, Sivasagar (Assam);



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Report: Feedback on Syllabus and Curriculum with Affiliated Institution

Date: August 24, 2021

Prepared by: Feedback Committee

Position: Feedback Committee

Affiliated Institution: Dibrugarh University

Introduction

This report provides a summary of the feedback received for curriculum enhancement across various departments and educational levels. The feedback was collected from students, faculty, and industry stakeholders to inform and guide improvements in the curriculum. The goal is to ensure that the curriculum remains relevant, engaging, and aligned with current educational and professional standards.

Methodology

1. Data Collection

- **Surveys:** Distributed to students, faculty, and alumni.
- **Focus Groups:** Conducted with selected groups of students and faculty.
- **Interviews:** Held with industry professionals and stakeholders.
- **Feedback Forms:** Collected during academic advisory meetings and workshops.

2. Analysis

- **Quantitative Analysis:** Statistical evaluation of survey results.
 - **Qualitative Analysis:** Thematic analysis of open-ended survey responses, focus group discussions, and interview transcripts.
-

Key Findings

1. Student Feedback

- **Content Relevance:** 75% of students indicated that they find certain parts of the curriculum outdated and not aligned with current industry practices.
- **Engagement:** 60% reported a need for more interactive and practical learning experiences.
- **Assessment Methods:** 55% suggested a revision in assessment methods to include more project-based evaluations.

2. Faculty Feedback

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- **Course Material:** 68% of faculty members highlighted the need for updated textbooks and resources to reflect recent advancements in their fields.
 - **Teaching Methods:** There is a strong call for incorporating more technology and innovative teaching methods, such as flipped classrooms and blended learning.
 - **Professional Development:** Faculty members expressed a need for ongoing professional development to stay current with teaching strategies and industry trends.
3. **Industry Stakeholder Feedback**
- **Skill Alignment:** 80% of industry stakeholders noted a gap between the skills taught in the curriculum and those required in the workforce.
 - **Internship Opportunities:** There is a demand for increased opportunities for students to engage in internships and real-world projects.
 - **Soft Skills:** Stakeholders emphasized the importance of integrating soft skills training, such as communication, teamwork, and problem-solving, into the curriculum.

Recommendations

1. **Curriculum Updates**
 - **Incorporate Industry Trends:** Revise course content to include the latest industry trends and technologies.
 - **Enhance Practical Experience:** Introduce more hands-on projects, lab sessions, and real-world case studies.
 - **Update Resources:** Ensure that textbooks and online resources are current and relevant.
2. **Teaching Methods**
 - **Adopt Innovative Approaches:** Implement flipped classrooms, blended learning, and interactive modules.
 - **Increase Engagement:** Utilize technology such as virtual simulations and online discussion forums to boost student engagement.
3. **Assessment**
 - **Diversify Assessments:** Integrate project-based assessments and peer reviews alongside traditional exams.
 - **Feedback Mechanisms:** Establish regular feedback loops where students can voice their concerns and suggestions about the assessment process.
4. **Faculty Development**
 - **Professional Training:** Provide opportunities for faculty to attend workshops and seminars on new teaching methodologies and technological tools.
 - **Collaboration:** Foster collaboration between faculty and industry experts to keep the curriculum aligned with industry needs.
5. **Industry Collaboration**


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- **Strengthen Partnerships:** Develop stronger partnerships with industry players to offer more internships and practical experiences.
- **Soft Skills Integration:** Collaborate with industry professionals to integrate essential soft skills into the curriculum.

Conclusion

The feedback received underscores the need for a dynamic and responsive curriculum that adapts to the evolving educational landscape and industry requirements. By addressing the identified gaps and implementing the recommendations, the curriculum can be enhanced to better prepare students for academic success and professional achievement.

Next Steps

1. **Action Plan Development:** Create a detailed action plan for implementing the recommended changes.
2. **Stakeholder Involvement:** Engage stakeholders in the development and review process to ensure alignment with expectations.
3. **Monitoring and Evaluation:** Establish metrics for evaluating the effectiveness of the curriculum changes and make adjustments as necessary.


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From

The Principal,
Gargaon College,
Simaluguri.

Date: 4th September, 2022

To

The Registrar,
Dibrugarh University,
Dibrugarh,
Assam.

Subject: Communication of feedbacks on **Syllabus and Curriculum with Affiliated Institution.**

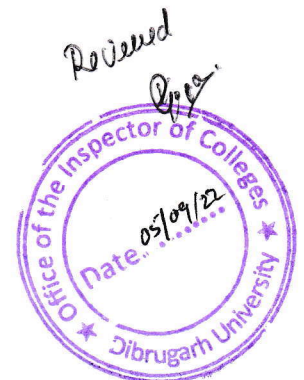
Dear Sir,

Please find attached a report on **Feedback on Syllabus and Curriculum with Affiliated Institution.** This is for your kind information and necessary action.

Thanking you,

Yours sincerely,

Dr. Sabyasachi Mahanta
04/09/2022
Dr. Sabyasachi Mahanta
Principal & Chairperson, IQAC
Gargaon College
Principal
Gargaon College
Simaluguri, Sivasagar (Assam)





Report: Feedback on Syllabus and Curriculum with Affiliated Institution

Date: August 14, 2022

Prepared by: Feedback Committee

Position: Feedback Committee

Affiliated Institution: Dibrugarh University

1. Introduction

The purpose of this report is to provide a comprehensive overview of the curriculum feedback received from various stakeholders within [Institution Name]. The feedback was collected to assess the effectiveness of the current curriculum and identify areas for improvement to enhance educational outcomes and program quality.

2. Objectives

- To summarize the key findings from the curriculum feedback.
- To identify strengths and areas for improvement.
- To provide actionable recommendations for curriculum enhancement.

3. Feedback Collection Methodology

3.1. Feedback Sources

- **Faculty Members:** Input was gathered through surveys, interviews, and focus groups.
- **Students:** Feedback was collected via anonymous surveys, course evaluations, and focus groups.
- **Alumni:** Responses were obtained through surveys and interviews.
- **Employers:** Feedback was gathered through surveys and consultations.

3.2. Data Collection Tools

- **Surveys:** Designed to collect quantitative and qualitative data on various aspects of the curriculum.
- **Focus Groups:** Facilitated discussions to gather in-depth insights and perspectives.
- **Interviews:** Conducted one-on-one to obtain detailed feedback from key stakeholders.

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4. Summary of Feedback

4.1. Key Findings

4.1.1. Strengths

- **Curriculum Relevance:** The curriculum is generally considered relevant to current industry standards and trends. Students and employers alike appreciate the practical applications of course content.
- **Faculty Expertise:** Faculty members are recognized for their expertise and commitment to student success.
- **Resources and Facilities:** The institution's resources and facilities are well-regarded, providing a supportive learning environment.

4.1.2. Areas for Improvement

- **Course Content:** Some feedback indicates that certain courses need updating to reflect recent developments in the field. Specific subjects such as [subject] and [subject] were highlighted.
- **Assessment Methods:** Concerns were raised about the alignment between assessments and learning objectives. Suggestions include diversifying assessment types and improving feedback mechanisms.
- **Student Support Services:** There is a need for enhanced academic advising and career support services. Students reported challenges in accessing timely and relevant guidance.

4.2. Specific Feedback

4.2.1. Faculty Feedback

- **Curriculum Design:** Faculty members suggested incorporating more interdisciplinary approaches and opportunities for collaborative projects.
- **Professional Development:** Faculty expressed interest in additional training and development opportunities to stay updated with pedagogical advancements.

4.2.2. Student Feedback

- **Course Delivery:** Students requested more interactive and engaging teaching methods, including the use of technology and multimedia.
- **Course Load:** Some students reported concerns about the workload and balancing academic demands with extracurricular activities.

4.2.3. Alumni Feedback


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- **Program Effectiveness:** Alumni generally felt well-prepared for their careers but suggested more emphasis on practical skills and real-world problem-solving.
- **Networking Opportunities:** Alumni indicated a desire for more networking opportunities and industry connections during their studies.

4.2.4. Employer Feedback

- **Skill Gaps:** Employers noted a few gaps in students' practical skills and recommended integrating more hands-on experiences and industry projects.
- **Curriculum Alignment:** Employers suggested aligning curriculum content more closely with industry needs and trends.

5. Recommendations

5.1. Curriculum Enhancement

- **Update Course Content:** Revise and update course materials to include recent advancements and industry trends. Regularly review and refresh content to ensure relevance.
- **Diversify Assessment Methods:** Introduce a range of assessment methods that better align with learning objectives and provide timely feedback to students.

5.2. Faculty Development

- **Training Programs:** Implement ongoing professional development programs to support faculty in adopting new teaching methods and technologies.

5.3. Student Support Services


- **Enhanced Advising:** Develop a more robust academic advising system to provide personalized support and career guidance.
- **Career Services:** Expand career services to include more workshops, networking events, and internship opportunities.

5.4. Industry Collaboration

- **Partnerships:** Strengthen partnerships with industry to facilitate real-world projects, internships, and networking opportunities.
- **Feedback Integration:** Regularly seek and incorporate feedback from employers to ensure curriculum alignment with industry needs.

6. Implementation Plan

6.1. Action Items



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- Form a curriculum review committee to oversee the implementation of recommendations.
- Develop a timeline for revising course content and assessment methods.
- Plan and schedule faculty development sessions.
- Enhance student support services through targeted initiatives.

6.2. Monitoring and Evaluation

- Establish metrics to assess the impact of changes and gather ongoing feedback from stakeholders.
- Schedule regular review meetings to evaluate progress and make necessary adjustments.

7. Conclusion

The curriculum feedback provides valuable insights into the strengths and areas for improvement within [Institution Name]'s academic programs. By addressing the identified issues and implementing the recommended changes, the institution can enhance the quality of education and better meet the needs of students and the industry.


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From

The Principal,
Gargaon College,
Simaluguri.

Date: 10th September, 2023

To

The Registrar,
Dibrugarh University,
Dibrugarh,
Assam.

Subject: Communication of feedbacks on Syllabus and Curriculum with Affiliated Institution.

Dear Sir,

Please find attached a report on **Feedback on Syllabus and Curriculum with Affiliated Institution**. This is for your kind information and necessary action.

Thanking you,

Yours sincerely,

10/09/2023
Dr. Sabyasachi Mahanta
Principal & Chairperson, IQAC
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Principal
Gargaon College
Simaluguri, Sivasagar (Assam),

Received



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Report: Feedback on Syllabus and Curriculum with Affiliated Institution

Date: August 8, 2023

Prepared by: Feedback Committee

Position: Feedback Committee

Affiliated Institution: Dibrugarh University

1. Introduction

This report outlines the feedback received from different stakeholders, viz. faculty, students, alumni of the Gargaon College as well as their employeers' regarding the current syllabus and curriculum. The feedback was gathered through online and offline surveys, interviews, and review meetings held over the past two months. The purpose of this report is to summarize the key points of feedback, identify areas of improvement, and propose actionable recommendations.

2. Summary of Feedback

2.1. Strengths Identified

- **Alignment with Industry Standards:** The curriculum is largely aligned with current industry standards, providing students with relevant skills and knowledge that are applicable in the job market.
- **Course Content:** Faculty and students praised the comprehensive nature of the course content, particularly the inclusion of up-to-date case studies and practical examples.
- **Instructional Methods:** The use of diverse teaching methods, including interactive lectures, group projects, and hands-on labs, was well-received.

2.2. Areas for Improvement

- **Course Load:** Some feedback highlighted concerns about the overall course load being overwhelming for students. The balance between theory and practical work was noted as a potential area for adjustment.
- **Integration of Emerging Topics:** There is a call for the inclusion of more emerging topics and technologies relevant to the field, such as advancements in artificial intelligence, data science, and sustainability practices.
- **Assessment Methods:** There were suggestions to diversify assessment methods beyond traditional exams and written assignments, incorporating more project-based and peer-assessment elements.


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- **Feedback Mechanisms:** Students and faculty expressed a need for more timely and constructive feedback on assignments and assessments to aid in the learning process.

2.3. Institutional Support

- **Faculty Development:** There is a request for additional professional development opportunities for faculty to stay current with pedagogical trends and industry developments.
- **Resource Allocation:** Feedback indicated that certain courses would benefit from increased resources, such as updated software tools and additional library materials.

3. Recommendations

3.1. Curriculum Adjustments

- **Review and Adjust Course Load:** Conduct a thorough review of the current syllabus to ensure that the course load is manageable and balanced. Consider reducing redundancy and streamlining content where possible.
- **Incorporate Emerging Topics:** Update the curriculum to include more content on emerging technologies and trends. This could involve revising existing courses or adding new modules.
- **Diversify Assessments:** Introduce a variety of assessment methods, including project-based evaluations, presentations, and peer assessments, to provide a more comprehensive evaluation of student learning.

3.2. Feedback and Support Enhancements

- **Improve Feedback Timeliness:** Implement a system to ensure that feedback on assignments and exams is provided promptly. Consider using digital platforms to streamline the feedback process.
- **Expand Faculty Development Programs:** Increase the availability of professional development workshops and training sessions for faculty to enhance teaching methods and keep abreast of industry changes.
- **Increase Resource Allocation:** Evaluate and allocate additional resources for courses that require updated tools and materials to enhance the learning experience.

4. Implementation Plan

4.1. Immediate Actions (0-3 months)


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- Form a task force to review and adjust course load and assess the feasibility of integrating emerging topics.
- Pilot a new feedback system in select courses to test effectiveness.

4.2. Short-Term Actions (3-6 months)

- Begin revising the curriculum to include updated content and diversify assessment methods.
- Launch new faculty development workshops focusing on modern teaching practices.

4.3. Long-Term Actions (6-12 months)

- Monitor and evaluate the impact of curriculum changes and feedback mechanisms, making adjustments as necessary.
- Continue to assess and expand resource allocation based on evolving course needs.

5. Conclusion

The feedback from different stakeholders has provided valuable insights into areas where the syllabus and curriculum can be improved. By addressing these areas, we aim to enhance the educational experience for students and better align the curriculum with industry needs. Ongoing collaboration with the institution will be crucial in implementing these recommendations effectively.


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Dr. S. Mahanta
AS
Registrar
Dibrugarh University
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From

The Principal,
Gargaon College,
Simaluguri.

Date: 9th August, 2024

To

The Registrar,
Dibrugarh University,
Dibrugarh,
Assam.

Subject: Communication of feedbacks on **drinking water and cleanliness within college**

Dear Sir,

Please find attached a report on **Feedback Regarding Drinking Water and Cleanliness within College**. This is for your kind information and necessary action.

Thanking you,

Yours sincerely,

Dr. S. Mahanta
09/08/2024

Dr. Sabyasachi Mahanta
Principal & Chairperson, IQAC
Gargaon College
Principal
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Simaluguri, Sivasagar (Assam)



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Report: Feedback Regarding Drinking Water and Cleanliness within College

Date: August 2, 2024

Prepared by: Feedback Committee

Position: Feedback Committee

Affiliated Institution: Dibrugarh University

Introduction

This report addresses the feedback received from different stakeholders concerning the quality of drinking water and cleanliness within the college. Effective management of these aspects is essential for maintaining a healthy and conducive learning environment. The feedback aims to identify areas of concern, evaluate current practices, and propose actionable recommendations for improvement.

Objectives

1. To analyze the feedback regarding drinking water quality and cleanliness.
2. To assess current practices and their effectiveness.
3. To provide recommendations for addressing identified issues.

Feedback Summary

1. Drinking Water Quality:

- **Positive Feedback:**
 - Some students and staff reported satisfaction with the taste and clarity of drinking water in certain areas of the college.
 - Regular testing of water quality was noted as a good practice.
- **Negative Feedback:**
 - Concerns were raised about the consistency of water quality across different campus locations.
 - Instances of discolored or foul-smelling water were reported in specific buildings.
 - Occasional reports of low water pressure affecting access to drinking water.

2. Cleanliness:

- **Positive Feedback:**
 - Common areas such as the library and main administrative offices were frequently praised for their cleanliness.
 - Efforts to clean restrooms and dining areas were generally appreciated.
- **Negative Feedback:**

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- Complaints about the cleanliness of certain classrooms and hallways were noted, with reports of trash accumulation and unclean floors.
- Some students mentioned that trash bins were often overflowing, and restrooms sometimes lacked necessary supplies.

Current Practices

1. Drinking Water Management:

- **Water Quality Testing:**
 - Regular testing for contaminants and adherence to safety standards are conducted as per regulations.
- **Maintenance:**
 - Filtration systems and water dispensers are maintained on a scheduled basis.
- **Awareness:**
 - Notices and updates regarding water quality are periodically communicated to staff and students.

2. Cleanliness Management:

- **Cleaning Schedules:**
 - Cleaning staff follow a defined schedule for routine cleaning of classrooms, hallways, restrooms, and other common areas.
- **Supplies and Equipment:**
 - Adequate cleaning supplies and equipment are provided to the cleaning staff.
- **Monitoring:**
 - Regular inspections are carried out to ensure cleanliness standards are maintained.

Challenges

1. Drinking Water Quality:

- **Inconsistent Quality:**
 - Variation in water quality across campus locations due to different water sources or infrastructure issues.
- **Maintenance Delays:**
 - Periodic delays in addressing maintenance issues with water dispensers and filtration systems.

2. Cleanliness:

- **Inadequate Coverage:**
 - Some areas may not receive adequate attention due to a high volume of foot traffic or limited cleaning staff.


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- **Supply Management:**
 - Occasional shortages of cleaning supplies and waste disposal resources.

Recommendations

1. Drinking Water Quality:

- **Standardize Testing and Maintenance:**
 - Implement a uniform schedule for water quality testing and maintenance across all campus locations. Ensure that all areas adhere to the same high standards.
- **Upgrade Infrastructure:**
 - Invest in upgrading filtration systems and water dispensers to improve reliability and consistency in water quality.
- **Enhance Communication:**
 - Increase transparency by providing regular updates on water quality and addressing any issues promptly.

2. Cleanliness:

- **Review Cleaning Protocols:**
 - Assess and revise cleaning schedules and protocols to ensure all areas, particularly high-traffic zones, are adequately cleaned and maintained.
- **Increase Staffing or Resources:**
 - Consider increasing cleaning staff or resources to handle peak times and ensure that all areas receive sufficient attention.
- **Improve Waste Management:**
 - Enhance waste disposal practices by increasing the frequency of trash collection and ensuring that trash bins are adequately sized and maintained.
- **Regular Feedback Mechanism:**
 - Implement a feedback system for students and staff to report cleanliness issues directly and promptly. Use this feedback to make necessary adjustments.

Conclusion

Addressing feedback related to drinking water quality and cleanliness is crucial for creating a safe and pleasant environment within the college. By standardizing practices, upgrading infrastructure, and improving cleanliness protocols, the college can significantly enhance the overall campus experience. Implementing the recommendations outlined in this report will help in addressing current concerns and fostering a healthier and more conducive learning environment.

This report provides a detailed overview of the feedback received and offers practical recommendations to address the identified issues. By following these suggestions, the college


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can work towards improving drinking water quality and cleanliness, thereby enhancing the overall campus experience for students and staff


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