



GARGAON COLLEGE
ESTD: 1959
Re-accredited by NAAC with B Grade
Simaluguri - 785686, Sivasagar, Assam
E-mail: gargaoncollege@rediffmail.com www.gargaoncollege.org

Record No.:

Revision:

Date:

Page:

Minutes of Meeting

Date: 24/02/2015

Minutes of Meeting of IQAC-1

The meeting of IQAC was held on 24/02/2015 in IQAC Office. Dr. P.D. Gogoi, Principal was in chair who welcomed all the Committee members.

Minute No. 1: The meeting had to prepare the AQAR Report 2014-15 and submit the same in time.

Minute No. 2: The Committee deals with the UGC fund provided to the College for IQAC office development. The meeting had decided to spend it in the following manner.

- i. Purchase 10 nos. of chairs and 1 Secretariat table.
- ii. One Office Almirah.
- iii. One Computer with Colour Printer.
- iv. Floor Carpet for IQAC Co-ordinator Office Room

Minute No. 3: The meeting had decided to prepare SSR Report.

Minute No. 4: The meeting had given the charge to prepare the Academic Calendar for Session 2015-16 to the Coordinator of IQAC.

At the end of the meeting the Principal thanked to all the members for their active participation in every aspect.

The meeting ended with the vote of thanks given by the Convener.

Dr. P. D. Gogoi
Principal & Chairman, IQAC
Gargaon College
Principal
Gargaon College
Simaluguri, Sivasagar (Assam)

Dr. P. K. Gogoi
Coordinator, IQAC
Gargaon College
Coordinator
IQAC
Gargaon College