









EMPLOYABILITY SKILLS TRAINING PROGRAMME FOR GIRL STUDENTS

13/03/23 TO 17/03/23









Brief Summary of the Programme

As part of its objective to provide strong support services to the students towards career advancement and employment opportunities, Gargaon College organized a five day Employability Skills Training Programme for girl students from 13th to 17th March, 2023. The training programme conducted by Mahindra Pride Classroom, an initiative of Nandi Foundation in collaboration with IQAC, Gargaon College was inaugurated by Dr. Sabyasachi Mahanta, Principal of Gargaon College and renowned academician. In his inaugural address, Dr. Mahanta spoke about the increasing importance of life skills and soft skills in moulding the careers of students in a competitive age. He further appreciated the effort of IQAC of the college for taking the initiative to hold such a programme.

During the programme, employability skills training was imparted to the final year graduate and postgraduate girl students of the college. The resource persons of the training programme included Ms Aakulata Borah Bhutia, CSR Project Soft Skill Trainer from Mahindra Pride Classroom and Ms. Santolina Pinaroo, State Consultant, Naandi Foundation, Mahindra Pride Classroom. During the five day training programme, the resource persons imparted skills ranging from life skills, soft skills, communication skills to presentation and interview skills aimed at transforming the learners into confident, determined, goal-oriented individuals to pursue successful careers in the sectors of their choice. Issues such as developing an identity and improving one's self-esteem, managing emotions and overcoming obstacles, building relationships and polishing one's interpersonal skills, enhancing improving employability skills, improving personal and professional effectiveness, developing problem solving and critical thinking skills were also part of the training module. The mode of training for all the sessions comprised lectures, group discussions and presentations during which the students participated actively in various activities. During the final and concluding day of the training programme, the students shared their experiences of attending the training. The participants who were immensely benefitted by the training, expressed hope that more such programmes would be held in the future. Dr. Rashmi Rekha Saikia, Associate Professor of the dept. of English and Dr. Surajit Saikia, IQAC Coordinator, too shared their views during the programme. Mrinmoyee Gogoi, a final year student of the dept. of English delivered the vote of thanks.









Course Framework



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ANNEXURE 2- COURSE FRAMEWORK- 20 HOURS OF LESSON PLANS

Day	Session.	Session Title	Duration	Skill	Objectives	
DAY - 1	Session - 01	I am Unique	2 hours	Life Skill	Topic that enhances more to know about themselves like their positive attitude, self-confidence. Make them feel special.	
DAY - 1	Session - 02	Body Language & Professional Grooming	2 hours	Soft Skill	To be conscious about their body language Master their nonverbal cues, gestures, postures.	
DAY - 2	Session - 03	Good health for good life	2 hours	Life Skill	Promotes basic hygiene, health & mental wellness. Checks how to tackle every day challenges without any hesitation.	
DAY - 2	Session - 04	Goal Setting & Time Management	2 hours	Soft Skill	Helps to plan them how to achieve their aim, by staying on track. Planning and Managing time.	
DAY - 3	Session - 05	Professional Communication	2 hours	Communication Skill	Concepts and skills are required effective to communicate in a professional manne for ex: how to communicate in a corpora environment, tackle day to days' tasks li managing a team meeting, making reporetc.	
DAY - 3	Session - 06	Digital Identity	2 hours	Life Skill	The aim of digital identity is simply to formalize the individualization of access to computer networks, conditional by the existence of means of verifying the digital identity of users or objects. How to manage data protection n secure its management, being trustworthy.	
DAY - 4	Session - 07	Professional Ethics	2 hours	Soft Skill	Professional ethics is a set of guiding principles intended to ensure that employer & employee act with honesty and integrity in all facets of its day-to-day operations and to only engage in acts that promote a benefit to society.	
DAY - 4	Session - 08	Critical Thinking	2 hours	Life Skill	The ultimate goal of critically thinking is to solve problems or make decisions. This is achieved by mentally processing informatio in a clear, logical, reasoned, and reflective manner so you can understand things better.	
DAY - 5	Session - 09	Problem Solving	2 hours	Life Skill	Students will be able to identify different ways to tackle different problems, be it professional or in personal life.	
DAY - 5	Session - 10	Group Presentation (Output Session)	2 hours	Presentation Skills	To them create and deliver to bring together the expertise of several people in one presentation.	
	TOTAL	1	20 Hours			









Acknowledgement Letter



Date - 28-12-2023

To,
The Principal & The IQAC Cell.
Gargaon College,
Near Balighat Tiniali, Simaluguri,
Dist - Sivasagar, Assam – 785686.

Dear Sir/Ma'am,

Sub: Completion of Mahindra Pride Classroom Add on Programe in partnership with Gargaon College, Assam.

This is to acknowledge the successful completion of Naandi Foundations Mahindra Pride Classroom training program, a flagship Employability skills training program of Mahindra & Mahindra's corporate social responsibility, in partnership with your esteemed institution. Currently operational in 20 states in India and having trained a total of 6,00,000 students. MPC is touted to be India's most popular skilling program.

We would like to express our sincere gratitude for collaborating with us to help us in our vision to take this program to the underserved women & youth.

SYNOPSIS OF THE TRAINING PROGRAM

STREAM	TOTAL NO OF REGISTRATION	TOTAL NO. ATTENDED THE TRAINING	TOTAL NO. ELIGIBLE FOR THE CERTIFICATES	PERCENTAGE
B.A. & B.Sc.	54	54	54	100%

TRAINING SCHEDULE

COLLEGE NAME	GARGAON COLLEGE					
LOCATION	SIVASAGAR					
DISTRICT	SIVASAGAR					
BATCH NUMBER	NAME OF THE TRAINER	DATE	TIME			
BATCH - 1	AAKULTA BORAH	13-03-2023 TO 17-03-2023	10:00AM TO 02:00 PM			
DATE	DAY	HOUR	TIME			
13-03-2023	MONDAY	4	10:00AM TO 02:00 PM			
14-03-2023	TUESDAY	4	10:00AM TO 02:00 PM			
15-03-2023	WEDNESDAY	4	10:00AM TO 02:00 PM			
16-03-2023	THURSDAY	4	10:00AM TO 02:00 PM			
17-03-2023	FRIDAY	4	10:00AM TO 02:00 PM			
TOTAL	05 DAYS	20 HOURS				

Inauguration Program was held on 13th of March 2023, in the college premises and the present

- 1. Dr. Sabyasachi Mahanta, Principal of Gargaon College.
- 2. Mr. Surajit Saikia, IQAC Coordinator.
- 3. Dr. Rashmi Dutta, Member.
- 4. Ms. Ankika Dutta, Member.
- 5. Dr. Nilutpal Chutia, Member.



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STUDENTS DETAILS & THE COURSE FRAMEWORK - ATTACHED IN ANNEXURE 1 & 2

We from MPC team would like to thank you for your unconditional support. Special thanks to Mr. Surajit Saikia Sir for coordinating with us for arranging this program since last year & making it a success. We believe our training program will help the students to grow professionally.

We are looking forward to have a long-term association with you & your college.

Thanks & Regards

Thanks Regards
Debnath Boral

Regional Manager | Project Implementation

Naandi Foundation Project - Mahindra Pride Classroom

Mobile - +91 73373 33422

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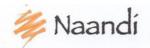








Attendance Sheet



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Annexure 1

Name	Email	Department	Stream	Attendance Percentag
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Media Coverage



Employability skills training programme concludes

OUR CORRESPONDENT

SIVASAGAR, March 19: As part of its objective to provide strong support services to the students towards career advancement and employment opportunities, Gargaon College organized a five-day Employability Skills Training Programme for girl students from March 13 to March 17.

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Flyer of the Programme



MAHINDRA PRIDE CLASSROOM TRAINING PROGRAMME

In collaboration with
Internal Quality Assurance Cell (IQAC)
Gargaon College



GAIN EMPLOYABILITY AND BE FUTURE-READY

Skills to set you up for success in personal and professional life.

Date: 13 March - 17 March, 2023

Students with Banner











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