



গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE

MENTORSHIP PROGRAMME

SESSION: 2022-23

DEPARTMENT OF BOTANY

Number of mentors Number of students assigned to each Mentor

| Year | 2022-23 |
|--------------------------------|---------|
| Total Number of mentors | 03 |
| Total Number of Mentees | 94 |

MENTORSHIP PROGRAMME

DEPARTMENT OF BOTANY

Mentor – Mentee Cell
Mentor's Annual Report (2022 – 2023)

ABOUT THE PROGRAMME:

Mentors are student centric teachers, guides who help the young learners in their academic and overall development. Mentorship program has been introduced in our department for providing students emotional and instrumental support, guidance, encouragement and better environment for learning. A mentor plays a vital role in nurturing students and has a positive impact on student's persistence and academic achievement. It is conducted to help the students to strengthen their varied capabilities and to build an interpersonal relationship between the teachers and students. The mentor provides consistent support, guidance and concrete help to a student to provide them with a positive role model.

Some students involved in the mentoring program may be going through a difficult and challenging situation, a period of life in which they need extra support, or they may simply need to have another significant adult present in their life.

The goal of student mentoring is to help all students involved in the mentoring program to gain the skills and confidence to be responsible for their own futures and develop to their full academic and personal potential. Mentors will ensure that all learners receive the care, guidance and support necessary to maintain and extend their personal development and academic progress.

OBJECTIVES OF THE PROGRAMME:

- To bridge the gap between teachers and students.
- To identify the strengths and weaknesses of each and every students and take follow up actions as per the needs and requirements.
- To encourage students and provide better environment for learning.
- To develop a trusting relationship with mentee by showing concern and planning for the mentee's well-being.
- To enhance staff and student abilities, increases student attendance, and creates a positive teacher-student relationship.
- To maximize student's achievements while also encouraging underperforming students.
- To identify slow learners as well as the advanced learners.
- To give extra care and remedial classes to the slow learners.
- To adopt the student centric measures such as seminars, group discussions, workshops to improve their potentialities.

ROLE AND RESPONSIBILITIES OF MENTOR:

- Introduce and discuss the concept of Mentor-Mentee system with the assigned mentees.
- To take the lead in a one-on-one mentoring relationship with a mentee.
- To develop a trusting relationship with a mentee by showing concern and planning for the mentee's well-being.
- To serve as a role model for others.
- Respect for one another and be a good listener. Foster an atmosphere of trust.
- Maintain a record of the progress of the students and take necessary actions whenever required.
- Mentor should keep track of mentees attendance, academic performance and career development and maintain the data accordingly.

- Mentor should intimate the parents about the student attendance and academic performance regularly.
- Mentor should check the attendance of mentees, if anybody's attendance is below the requirement then he should find out the problem and take necessary actions to reform and the same should be communicated to the parents and HOD.
- Mentor should identify talents (sports, cultural, mootings, innovation, interests) of their students and encourage them to organize and participate in the events.
- Mentor should support mentees academically and emotionally.
- Mentor should ensure that their mentees are following instructions given by college.
- Establish a regular communication schedule and the means of communications (texting, phone calls, etc.)

ROLE AND RESPONSIBILITIES OF MENTEE:

- Attend meeting regularly.
- Fill the form to give personal details at time of joining in the mentor-mentee system.
- Repose confidence in the mentor and seek his/her advice whenever required.
- Should have a work plan.
- Work on self without the Mentor.
- Be mindful to use your time effectively.
- Should be open and honest.
- Keep your Mentor updated on your personal/academic progress, contact Mentor as needed for support/or guidance.
- Create a list of 3 goals for the academic year. One goal should be an academic goal, one should be an extracurricular goal, and one should be a personal goal.

GUIDELINES TO BE FOLLOWED BY MENTORS:

- Student shall be assigned Mentor (Teaching Faculty/Alumni).
- Mentor shall have a minimum of 35 mentees
- Mentees should be attached to the same mentor for the duration of program if possible.
- Mentor should meet the mentees whenever necessary and update mentees' data sheet
- Mentor should keep track the mentees' academic performance, attendance and participation in competition, co-circular and extra circular activities.
- Mentor should identify the advance learners based on the academic performance and advise them to organize and participate in various clubs, committees and skill development programs.
- Mentor should identify the slow learners and advise them to attend remedial and make-up classes.
- Mentor should give psychosocial support to the mentees.
- Mentor also should identify the strengths and weakness of the students and motivate them to achieve the goals.

BENEFITS TO THE DEPARTMENT:

- The mentoring programme aids in the development of positive community ties.
- It motivates and inspires pupils, as well as improving the morale of the learning community.
- It aids in maximizing individual student achievements while also encouraging underperforming students.
- It enhances staff and student abilities, increases student attendance, and creates a positive teacher-student relationship.



DEPARTMENT OF BOTANY
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GARGAON COLLEGE
NAAC Accredited with 'B' Grade


P.O. SIMALUGURI, PIN : 785 686, DIST. SIVASAGAR (ASSAM)

Date: 21/09/22

CIRCULAR

This is to inform all faculty members of the department that a meeting will be held on 21/09/22 at 3 pm in the departmental room to discuss the allotment of Mentors to the Mentee (students) for the academic year 2022-23.

All the members are requested to present on time.


Signature of the Head
Head
Department of Botany
Gargaon College, Simaluguri
Dist. Sivasagar, 785686 Assam



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Date: 21/09/22

Minutes of the Mentor-Mentee Meeting

The meeting was held on 21/09/22 from 3 pm to 4 pm in the departmental room. The HoD welcomed the faculty members and point out the main agenda. Following points were discussed-

1. Students shall be assigned to mentors for the session 2022-23.
2. Mentees should be attached to mentors for the duration of the programme;
3. Mentor should keep record of mentees attendance, academic performance and participation in curricular and co-curricular activities.
4. Mentors should identify the slow learners and advanced learners and advise them to attend remedial classes.
5. Mentor should check attendance and if anybody's attendance is below requirement then he/she should find out the problem and take necessary actions to reform and same should be communicated to the parents and HOD.

Signature of the Head

Head
Department of Botany
Gargaon College, Simaluguri
Dist. Sivasagar Pin 785686, Assam



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Date: 22/09/2022

Circular

This is for the information to the entire Mentor – Mentee of the Department of Botany; Gargaon College that the following mentee has been assigned to the mentors for the academic year 2022 – 2023 (Odd Semester). The mentors are informed to note the numbers and names of the mentee assigned to them to follow up the scheme throughout the year. The approved list of the Mentor and details of the mentees are attached herewith for the reference to all.

Signature of the Head
Head
Department of Botany
Gargaon College, Simaluguri
Dist. Sivasagar Pin 785686, Assam

Encl:

Approved list of the Mentors and Mentees



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Mentor – Mentee Cell

Mentor's Annual Report (2022 – 2023)

Name of the Mentor (Teacher): **Dr. Dimbeshwar Das**

Designation: Assistant Professor

Number of meetings held: 16

Number of Mentees Alloted:

| Sl. No. | Year | Stream | Number of Mentees | Ratio |
|---------|------------------|----------|-------------------|-------------------|
| 1 | Aug. – Dec. 2022 | Sem. I | 13 | 1:13 |
| 2 | | Sem. III | 10 | 1:10 |
| 3 | | Sem. V | 12 | 1:12 |
| Total | | | 32 | 1:11 (Average) |
| 4 | Jan. – June 2023 | Sem. II | 13 | 1:13 |
| 5 | | Sem. IV | 10 | 1:10 |
| 6 | | Sem. VI | 12 | 1:12 |
| Total | | | 32 | 1:11 (Average) |

Mentor – Mentee List



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Date: 22/09/2022

Approved list of the Mentees
(Odd – Semester: August – December, 2022)

Name of the Mentor : Dr. Dimbeshwar Das, Assistant Professor
Total Number of Mentees assigned : 35

| Sl. No. | Programme of Study | Name of Student | Roll No. | Contact Number | Email |
|------------------|--------------------|-------------------------|------------------------------|----------------|-------------------------------|
| 1 | B.Sc. Semester I | Moyuri Konwar | 3 | 9707252317 | konwarm219@gmail.com |
| | | Darchana Konwar | 14 | 9707413112 | konwardarchana25@gmail.com |
| | | Moinee Sensua | 17 | 6002770889 | moineesensua8@gmail.com |
| | | Porismita Saikia | 44 | 6001098790 | porismitasaikia37@gmail.com |
| | | Samikha Kalita | 45 | 9613105044 | samikhakalita2020@gmail.com |
| | | Shamima Yasmin Hazarika | 67 | 8638258392 | shamimahazarika@gmail.com |
| | | Tamanna Sultana | 85 | 8638794197 | minjuparbin07269@gmail.com |
| | | Azhara Akhtar | 87 | 8822169323 | azharaaktar@gmail.com |
| | | Chinmoy Borgohain | 92 | 8822471466 | chinmoyborgohain58@gmail.com |
| | | Chimon Changmai | 127 | 9707293860 | changmaichimon83@gmail.com |
| | | Giri Sankar Boruah | 129 | 9707311513 | girishankarbaruah@gmail.com |
| | | Diplokhi Changmai | 130 | 8822012043 | changmaidiplokhi37@gmail.com |
| Prachujya Gogoi | 135 | 9954939562 | prachujyagogoi61@gmail.com | | |
| 2 | B.Sc. Semester III | Nilutpol Boruah | 24 | 6000629321 | nilutpolboruah321@gmail.com |
| | | Gayatri Gogoi | 29 | 6003073338 | gayatrigogoi2003@gmail.com |
| | | Prity Konwar | 39 | 6001836219 | pritykonwar120@gmail.com |
| | | Niha Mech | 40 | 7636915531 | nihamech981@gmail.com |
| | | Barakha Buragohain | 51 | 8453107240 | buragohainbarakha97@gmail.com |
| | | Udipta Boruah | 54 | 8473885592 | udiptaboruah41@gmail.com |
| | | Priyanka Kurmi | 55 | 9957240359 | priyankakurmi576@gmail.com |
| | | Ankumoni Borah | 56 | 7638840006 | ankumoniborah6780@gmail.com |
| | | Sonali Koiri | 57 | 9394228220 | sonalikoiri2@gmail.com |
| Bhitali Hazarika | 65 | 6003301482 | bhitalihazarika1@gmail.com | | |
| 3 | B.Sc. Semester V | Shrishti Chetia | 13 | 6002914536 | chetiashrishti@gmail.com |
| | | Nitumoni Bharali | 34 | 7099827226 | nitumonibharali8486@gmail.com |
| | | Shabnam Begum | 104 | 8473949423 | sb518375@gmail.com |
| | | Trinayan Jyoti Borah | 121 | 8135069837 | trinayanjan1@gmail.com |
| | | Deepshikha Kalita | 131 | 9101702317 | kalitadeepshikha1@gmail.com |
| | | Gargee Phukon | 158 | 6002267309 | gargeephukon2019@gmail.com |
| | | Gaurangi Bhattacharjee | 172 | 6002873577 | gauri210602@gmail.com |
| | | Dikumoni Borah | 173 | 9707425233 | dikumoniborah27@gmail.com |
| | | Afsana Hussain | 174 | 9864697593 | hussainafsana941@gmail.com |
| | | Geetashree Borboruah | 175 | 7099840557 | geetuboruah9@gmail.com |
| | | Hiru Moni Nath | 183 | 7099354283 | hirumoninath439@gmail.com |
| Nilotpal Chetia | 195 | 9101525725 | nilotpalchetia1996@gmail.com | | |


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Date: 30/01/2023

Approved list of the Mentees
(Even – Semester: January - May, 2023)

Name of the Mentor : Dr. Dimbeshwar Das, Assistant Professor
Total Number of Mentees assigned : 35

| Sl. No. | Programme of Study | Name of Student | Roll No. | Contact Number | Email | | |
|------------------------|--------------------|-------------------------|-------------------|------------------|-------------------------------|------------|-------------------------------|
| 1 | B.Sc. Semester II | Moyuri Konwar | 3 | 9707252317 | konwarm219@gmail.com | | |
| | | Darchana Konwar | 14 | 9707413112 | konwardarchana25@gmail.com | | |
| | | Moinee Sensua | 17 | 6002770889 | moineesensua8@gmail.com | | |
| | | Porismita Saikia | 44 | 6001098790 | porismitasaikia37@gmail.com | | |
| | | Samikha Kalita | 45 | 9613105044 | samikhakalita2020@gmail.com | | |
| | | Shamima Yasmin Hazarika | 67 | 8638258392 | shamimahazarika@gmail.com | | |
| | | Tamanna Sultana | 85 | 8638794197 | minjuparbin07269@gmail.com | | |
| | | Azhara Akhtar | 87 | 8822169323 | azharaaktar@gmail.com | | |
| | | Chinmoy Borgohain | 92 | 8822471466 | chinmoyborgohain58@gmail.com | | |
| | | Chimon Changmai | 127 | 9707293860 | changmaidchimon083@gmail.com | | |
| | | Giri Sankar Boruah | 129 | 9707311513 | girishankarbaruah@gmail.com | | |
| | | Diplokhi Changmai | 130 | 8822012043 | changmaidiplokhi37@gmail.com | | |
| | | Prachujya Gogoi | 135 | 9954939562 | prachujyagogoi61@gmail.com | | |
| | | Nilutpol Boruah | 24 | 6000629321 | nilutpolboruah321@gmail.com | | |
| 2 | B.Sc. Semester IV | Gayatri Gogoi | 29 | 6003073338 | gayatrigogoi2003@gmail.com | | |
| | | Priy Konwar | 39 | 6001836219 | pritykonwar120@gmail.com | | |
| | | Niha Mech | 40 | 7636915531 | nihamech981@gmail.com | | |
| | | Barakha Buragohain | 51 | 8453107240 | buragohainbarakha97@gmail.com | | |
| | | Udipta Boruah | 54 | 8473885592 | udiptaboruah41@gmail.com | | |
| | | Priyanka Kurmi | 55 | 9957240359 | priyankakurmi576@gmail.com | | |
| | | Ankumoni Borah | 56 | 7638840006 | ankumoniborah6780@gmail.com | | |
| | | Sonali Koiri | 57 | 9394228220 | sonalikoiri2@gmail.com | | |
| | | Bhitali Hazarika | 65 | 6003301482 | bhitalihazarika1@gmail.com | | |
| | | 3 | B.Sc. Semester VI | Shrishti Chetia | 13 | 6002914536 | chetiashrishti@gmail.com |
| | | | | Nitumoni Bharali | 34 | 7099827226 | nitumonibharali8486@gmail.com |
| Shabnam Begum | 104 | | | 8473949423 | sb518375@gmail.com | | |
| Trinayan Jyoti Borah | 121 | | | 8135069837 | trinayanjan1@gmail.com | | |
| Deepshikha Kalita | 131 | | | 9101702317 | kalitadeepshikha1@gmail.com | | |
| Gargee Phukon | 158 | | | 6002267309 | gargeephukon2019@gmail.com | | |
| Gaurangi Bhattacharjee | 172 | | | 6002873577 | gauri210602@gmail.com | | |
| Dikumoni Borah | 173 | | | 9707425233 | dikumoniborah27@gmail.com | | |
| Afsana Hussain | 174 | | | 9864697593 | hussainafsana941@gmail.com | | |
| Geetashree Borboruah | 175 | | | 7099840557 | geetuboruah9@gmail.com | | |
| Hiru Moni Nath | 183 | | | 7099354283 | hirumoninath439@gmail.com | | |
| Nilutpal Chetia | 195 | | | 9101525725 | nilutpalchetia1996@gmail.com | | |

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Highpoints

The Mentor – Mentee Cell of the Department has allotted me 32 mentees in the academic year 2022 – 2023. As per the program of the “Mentor – Mentee Cell” counselling and interaction with the mentees were successfully done for the academic year 2022 – 23.

Mentoring sessions were planned to motivate the mentees positively, to believe in their potential, do their best and adapt to the changing circumstances. During the interactions causes of absentees, gaps in studies, previous year semester results, use of mobile phones, preparations for competitive examination, examination phobia, proficiency in English language, e-content were discussed. The students were either called in groups or individually to discuss the issues such as progress in academics, personal issues, interest in sports, co-curricular and extra co-curricular activities. They were provided with notes, e-content and previous year questions paper so that they can feel comfortable for examination and examination phobia. They were also informed about the services and support facilities available in the department and as well as in the college. I also suggested them to visit the college library regularly. The students and parents were also contacted telephonically and through Whatsapp group for causes of absentees and gaps in studies.

I also interacted with guardians/parents of the mentees. They appreciate the departments and as well as college for taking extra care and useful steps towards the well being of their wards. They also share their experiences and expectations from their wards during interactions. They also shared some issues and those issues have been sorted out with due involvement of the administration.

During the interaction with the mentee various issues have been raised and these issues have been resolved amicably. These issues were as follows:

| Sl. No. | Stream | Issues Raised | Issues Resolved |
|---------|----------|--|---|
| 1 | Sem. I | 1. Lack of English Proficiency. 2. Connecting through online | 1. Advised to read English News papers & Magazines daily. Also asked them to write few sentences randomly before studying. 2. How to use Google Classroom, Zoom Online Meeting platforms in smart phones and uses of e-content were discussed with the students. |
| 2 | Sem. III | 1. Analysis of 2nd Semester results. 2. Provision of additional notes and study materials | 1. Reasons for poor performance (backlog) were discussed and advised for revision of the courses daily for 1 hour. Queries related to 2nd Semester will be solved in free time during college hours and also through Whatsapp group. Those who got good marks, were asked to help their peers. 2. Students were provided with additional notes, books and previous year question papers. |
| 3 | Sem. V | 1. Analysis of 4th Semester results. | 1. Reasons for poor performance (backlog) were discussed and advised for revision of the courses |

| | | | |
|---|--------|--|---|
| | | <p>2. Preparation for JAM, GATE, CUET and other entrance examination.</p> <p>3. Provision of additional notes and study materials</p> | <p>daily for 1 hour. Queries related to 4th Semester will be solved in free time during college hours and also through Whatsapp group. Those who got good marks, were asked to help their peer's.</p> <p>2. Provided them some reference books, e-books to prepare for entrance examinations. Advised them to search and visit websites of different universities.</p> <p>3. Students were provided with additional notes, books and previous year question papers.</p> |
| 4 | Sem II | <p>1. Analysis of 1st Semester results</p> <p>2. Gaps in studies</p> <p>3. Irregularities in Attendance</p> | <p>1. Reasons for poor performance (backlog) were discussed and advised for revision of the courses daily for 1 hour. Queries related to 2nd Semester will be solved in free time during college hours and also through Whatsapp group. Those who got good marks, were asked to help their peer's.</p> <p>2. Students were provided with additional notes, books and previous year question papers.</p> <p>3. Students were told to be regular and punctual in their classes.</p> |
| 5 | Sem IV | <p>1. Analysis of 3rd Semester results</p> <p>2. Stress during study</p> | <p>1. Reasons for poor performance (backlog) were discussed and advised for revision of the courses daily for 1 hour. Queries related to 2nd Semester will be solved in free time during college hours and also through Whatsapp group. Those who got good marks, were asked to help their peer's. Students were provided with additional notes, books and previous year question papers.</p> <p>2. Advised them to sleep on time, avoid using mobile phones before sleeping and take rest with 7 to 8 hours of sleep.</p> |
| 6 | Sem VI | <p>1. Analysis of 5th Semester results</p> <p>2. Career opportunities after studying B.Sc. in Botany.</p> <p>3. Provision of additional notes and study materials</p> <p>4. Previous year question papers.</p> | <p>1. Reasons for poor performance (backlog) were discussed and advised for revision of the courses daily for 1 hour. Queries related to 5th Semester will be solved in free time during college hours and also through Whatsapp group. Those who got good marks, were asked to help their peer's.</p> <p>2. Various career options such as PG, MBA, B.Ed., LLB. were suggested.</p> <p>3. Provided with additional notes, reference books and e-books.</p> <p>4. Previous year question papers were discussed and told them how and what to write.</p> |

Achivements of the Mentees:

1. Six mentees enrolled in PG courses:
 - a) **Shristi Chetia** : M.Sc. Botany (Cotton University, Guwahati).
 - b) **Gaurangi Bhattacharjee**: M.Sc. Life Sciences (Dibrugah University, Dibrugarh)
 - c) **Deepshikhs Kalita** : M.Sc. Biotechnology (Dibrugah University, Dibrugarh)
 - d) **Shabnum Begum** : M.Sc. Biotechnology (Kazaringa University, Jorhat)
 - e) **Trinayan Jyoti Borah** : M.Sc. Life Sciences (Dibrugah University, Dibrugarh)
 - f) **Geetashree Borboruah** : M.Lib. (Women's University, Jorhat)
2. One mentee enrolled in B. Ed.
 - a) **Dikumoni Borah** : B.Ed.(Tezpur University, Tezpur)
3. Two mentees participated in Guinness Books of Record 2023 for Bihu Dance
 - a) Gaurangi Bhattacharjee
 - b) Geetashree Borboruah
4. One mentee participated in the NCC Camp
 - a) **Drachana Konwar** from June 5 – 14, 2023
5. One mentee got Prize in Elocution Competition organized by Gargaon College Science Forum on the occasions of World Environment Day (June 5, 2023)
 - a) **Tamanna Sultana** : 2nd Prize

Overall Achievements:

1. Slow and advanced learners were identified by me through constant monitoring of the academic performance of the mentee.
2. The mentoring system has increased their academic performance and pass the examinations with good grades.
3. Helps the students to manage their time efficiently and greater peer learning.
4. The mentees were able to improve their soft skills like personal skill, language skill, social skill etc.
5. Able to identify the academic, societal and psychological needs of each mentee, inform them further and also deal with them accordingly.
6. It helps them to know about their mistakes and weaknesses. Thereby aiding them to build their confidence and assess themselves.
7. It also helped the mentees to develop strategies for dealing with both personal and academic struggles

8. It helped in creating greater bonding within each learning group and also builds healthy relationships between students and teachers
9. During the one-on-one conversations, the mentees were more open minded and describe the various problems they faced in academics, irregularities in attendance and personal life.
10. It is beneficial both to the peer teacher and learner.
11. The scheme has become very successful in bridging the gap between the teacher and the student.
12. It helps in blending the harmonious relationship between the learner and his/her family and the department/institution at large.
- 13.

Report card of Mentee

Session: 2022-23

| Sl. NO. | ROLL NO. | NAME OF THE MENTEE | HS% | DEGREE % | | | | | | AVG |
|---------|----------|------------------------|-------|----------|-------|-------|-------|-------|-------|-------|
| | | | | 1 SEM | 2 SEM | 3 SEM | 4 SEM | 5 SEM | 6 SEM | |
| | | | | 2020 | 2021 | 2021 | 2022 | 2022 | 2023 | |
| 1 | 13 | SHRISHTI CHETIA | 65.60 | 80.00 | 83.00 | 70.00 | 73.10 | 81.70 | 81.70 | 77.90 |
| 2 | 34 | NITUMONI BHARALI | 64.40 | 79.10 | 84.00 | 70.00 | | 64.20 | | |
| 3 | 104 | SHABNAM BEGUM | 74.20 | 82.70 | 85.00 | 83.10 | 80.80 | 83.30 | 85.80 | 83.40 |
| 4 | 121 | TRINAYAN JYOTI BORAH | 68.00 | 81.80 | 89.00 | 71.50 | 75.40 | 64.20 | 66.70 | 74.20 |
| 5 | 131 | DEEPSHIKHA KALITA | 61.40 | 84.50 | 92.00 | 80.00 | 72.30 | 75.00 | 71.70 | 78.70 |
| 6 | 158 | GARGEE PHUKON | 60.00 | 75.50 | 82.00 | 69.20 | 75.40 | | | |
| 7 | 172 | GAURANGI BHATTACHARJEE | 63.20 | 76.40 | 82.00 | 73.10 | 76.90 | 73.30 | 71.70 | 75.40 |
| 8 | 173 | DIKUMONI BORAH | 61.20 | 80.00 | 89.00 | 77.70 | 81.50 | 85.00 | 84.20 | 82.70 |
| 9 | 174 | AFSANA HUSSAIN | 64.20 | 78.20 | 80.00 | 75.40 | 82.30 | 75.00 | 80.80 | 78.60 |
| 10 | 175 | GEETASHREE BORBORUAH | 59.20 | 82.70 | 82.00 | 69.20 | 73.80 | 71.70 | 71.70 | 74.80 |
| 11 | 183 | HIRUMONI NATH | 61.20 | 70.90 | 76.00 | 70.00 | 71.50 | | | |
| 12 | 190 | URBASI CHETIA | 62.20 | 66.40 | 69.00 | 73.10 | 74.60 | 76.70 | 72.50 | 72.30 |
| 13 | 195 | NILOTPAL CHETIA | 60.60 | 69.10 | 79.00 | 61.50 | 64.60 | 71.70 | 75.00 | 69.70 |

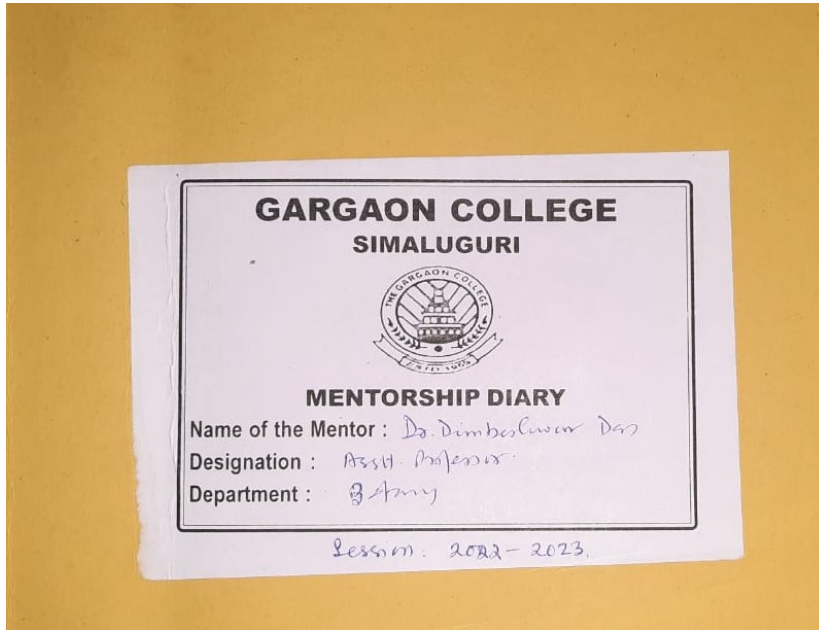
| Sl. NO. | ROLL NO. | NAME OF THE MENTEE | HS % | DEGREE % | | | | | |
|---------|----------|--------------------|-------|----------|-------|-------|-------|-------|-------|
| | | | | 1 SEM | 2 SEM | 3 SEM | 4 SEM | 5 SEM | 6 SEM |
| | | | | 2021 | 2022 | 2022 | 2023 | 2023 | 2024 |
| 1. | 24 | NILUTPOL BORUAH | 57.00 | 63.60 | 66.00 | 73.10 | 70.80 | | |
| 2. | 29 | GAYATRI GOGOI | 76.00 | 62.70 | 71.00 | 72.30 | 70.80 | | |
| 3. | 39 | PRITY KONWAR | 65.60 | | 64.00 | 73.80 | 71.50 | | |
| 4. | 40 | NIHA MECH | 57.60 | 64.50 | 74.00 | | 70.00 | | |
| 5. | 51 | BARAKHA BURAGOHAIN | 79.20 | 72.70 | 79.00 | 87.70 | 86.20 | | |
| 6. | 54 | UDIPTA BORUAH | 74.00 | | | | | | |
| 7. | 56 | ANKUMONI BORAH | 62.60 | 70.00 | 70.00 | 77.70 | 79.20 | | |
| 8. | 57 | SONALI KOIRI | 82.40 | 73.60 | 73.00 | 80.80 | 76.90 | | |
| 9. | 65 | BHITALI HAZARIKA | 67.80 | | 64.00 | 69.20 | 61.50 | | |

| Sl. NO. | ROLL NO. | NAME OF THE MENTEE | HS % | DEGREE % | | | | | |
|---------|----------|-------------------------|-------|----------|-------|-------|-------|-------|-------|
| | | | | 1 SEM | 2 SEM | 3 SEM | 4 SEM | 5 SEM | 6 SEM |
| | | | | 2022 | 2023 | 2023 | 2024 | 2024 | 2025 |
| 1 | 3 | MOYURI KONWAR | 76.00 | 75.50 | 79.00 | | | | |
| 2 | 14 | DARCHANA KONWAR | 78.00 | 77.30 | 84.00 | | | | |
| 3 | 17 | MOINEE SENSUA | 64.33 | | | | | | |
| 4 | 44 | PORISMITA SAIKIA | 64.80 | | | | | | |
| 5 | 45 | SAMIKHA KALITA | 73.40 | 70.00 | 75.00 | | | | |
| 6 | 67 | SHAMIMA YASMIN HAZARIKA | 70.80 | 70.90 | 75.00 | | | | |
| 7 | 85 | TAMANNA SULTANA | 70.20 | 68.20 | 71.00 | | | | |
| 8 | 87 | AZHARA AKHTAR | 68.60 | 75.50 | 76.00 | | | | |
| 9 | 92 | CHINMOY BORGOHAIN | 55.60 | | | | | | |
| 10 | 127 | CHIMON CHANGMAI | 66.40 | 70.00 | 72.00 | | | | |
| 11 | 129 | GIRI SANKAR BORUAH | 55.20 | | | | | | |
| 12 | 135 | PRACHUJYA GOGOI | 62.00 | | | | | | |




Signature of the Mentor

Sample photographs of Mentorship Diary



| MENTOR-MENTEE MEETING DETAILS | | | |
|--------------------------------------|---|--|--|
| Date | Issues Discussed | Minutes of the Meeting | Signatures of the Mentees |
| 20/09/22 | <p><u>Issues-I</u> - Academic (Backlog) performance of 2nd sem.</p> <p><u>Issues II</u> - Difficulties in ensuing semester courses.</p> <p><u>Issues III</u> - Lack of proficiency in English.</p> | <p><u>Issues resolved</u> -</p> <p>① Students were advised to revise the previous semester courses.</p> <p>② Study materials will be given to the students.</p> <p>③ Students were asked to keep in touch with whatsapp.</p> <p>④ Advised to read English News Papers & Magazines.</p> | <p><u>Gayatri Gogoi</u></p> <p><u>Bhitali Hazarika</u></p> <p><u>Priya Kanwar</u></p> <p><u>Banakha Baruah</u></p> <p><u>Sonal Koiri</u></p> <p><u>Nishu Boruah</u></p> <p><u>Udit Boruah</u></p> <p><u>Ankumoni Borah</u> <i>Nitua Mech</i></p> |
| 10/11/22 | <p><u>Issues-I</u> : Difficulties in the ensuing semester courses.</p> <p><u>Issues-II</u> : Queries regarding the process ensuing final examinations.</p> | <p>① Students were asked to revise the courses.</p> <p>② Students were asked to keep in touch with whatsapp and over phone.</p> <p>③ They were also asked to consult previous year question papers.</p> <p>④ Students were asked to meet the concerned teachers for queries.</p> | <p><u>Priya Kanwar</u></p> <p><u>Sonal Koiri</u></p> <p><u>Nishu Boruah</u></p> <p><u>Gayatri Gogoi</u></p> |


 Signatures of Mentor

STUDENT COUNSELLING RECORD


| Date & Time | Name of the Mentees | Issues Discussed | Signatures of the Mentees |
|-----------------------|---|---|---|
| 18/08/2022 3pm-4pm | Gayatri Gogoi Bhitali Hazarika Pooja Konwar Sonal Koiri Nithupal Boruah | - Lack of Proficiency in English - Queries related to the evening semesters. | Gayatri Gogoi Bhitali Hazarika Pooja Konwar Sonal Koiri Nithupal Boruah |
| 20/08/2022 3pm-4pm | Adipta Boruah Parakha Buragohain Shukunani Borah Niha Mech | - Irregularity in Attendance. - Poor results in the 2 nd semester final Exam. | Adipta Boruah Parakha Buragohain Ankumoni Borah Niha Mech |
| 21/08/2022 | Moyuki Konwar Samiha Kalita Pousmita Saikia Darchana Konwar Meine Sansua Shamima Yasmin Hazarika | - Course content of the Semester. - Internal Assessment. - Proficiency in English Language. - Usage of e-content | Moyuki Konwar Samiha Kalita Pousmita Saikia Darchana Konwar Meine Sansua Shamima |

[Signature]
Signatures of Mentor

Sample Photographs of the Student Profile

Students/Alumni Profile

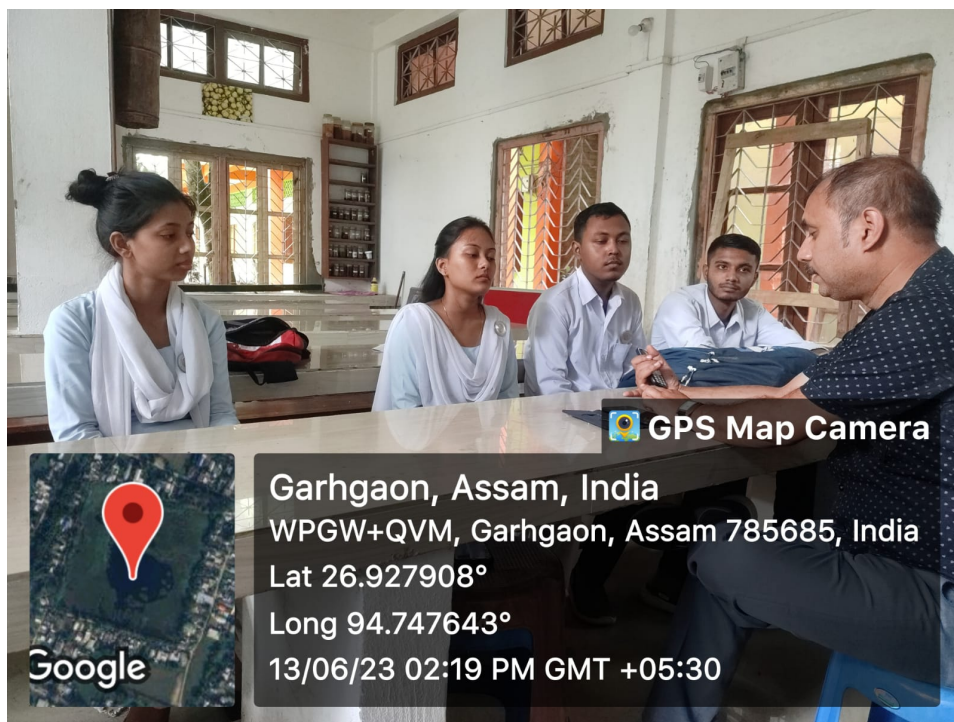
Department of Botany; Gargaon College
Simaluguri, Sivasagar-785686, Assam



1. Name of the Students/Alumni : SAMIKHA KALITA.
2. Date of Birth : 17/12/2004
3. Father's Name : HEMADHAR KALITA.
4. Mother's Name : RUPANJALI KALITA.
5. Father's/Mother's Mobile Number : 9613105044
(No need in case of Alumni)
6. Present Address : KATEKI BARI VILLAGE P.O. MEZANGA,
P.S.: NAZIRA, SIVASAGAR, ASSAM.
7. Address for Correspondence :
8. Mobile Number : 9678494274
9. Whats App Number : 9613105044
10. Telegram Number : 9613105044
11. Email ID : SamikhaKalita2020@gmail.com
12. Year of Admission in College :
13. Year of Leaving from College :
14. Blood Group : A+
15. Name of the Institute where HS studied (with year) : VED ACADEMY (2020-2022)
16. Name of the Institute/Organization joined after passing out H.S./B. Sc. from Gargaon College with complete address :
17. Present Profession/Occupation :
(Please mention the Designation and complete address of the employer)
18. Extra-Curricular Activities (if Any) :

Samikha Kalita
Signature of the Students/Alumni

Some Photograph of Mentoring Session



Signature of the Mentor



DEPARTMENT OF BOTANY
গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE

NAAC Accredited with 'B' Grade

P.O. SIMALUGURI, PIN : 785 686, DIST. SIVASAGAR (ASSAM)

MENTORSHIP REPORT: 2022-23

Name of the Mentor: Mrs. Sangeeta Chetia

Designation: Assistant Professor

With the goal of providing assistance and guidance to students for advancement of their academic and professional development, the Department of Botany, Gargaon College has established a well-structured Mentor-Mentee scheme. Mentorship programme has been introduced in the department for closing the gap between the teachers and students. It provides the students with emotional support and guidance, encouragement and better environment for learning.

Total number of allotment of Mentees: 31

| Sl. No. | Year | Semester | Number of Mentor -Mentee | Mentor – Mentee Ratio |
|--------------|------------------|----------------------|--------------------------|-----------------------|
| 1. | Aug – Dec, 22 | 1 st Sem. | 12 | 1:12 |
| 2. | | 3 rd Sem. | 08 | 1:8 |
| 3. | | 5 th Sem. | 11 | 1:11 |
| Total | | | 31 | 1:10 (Avg.) |
| 1. | Jan– June, 23 | 2 nd Sem. | 12 | 1:12 |
| 2. | | 4 th Sem. | 08 | 1:8 |
| 3. | | 6 th Sem. | 11 | 1:11 |
| Total | | | 31 | 1:10 (Avg.) |



DEPARTMENT OF BOTANY
গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE

NAAC Accredited with 'B' Grade

P.O. SIMALUGURI, PIN : 785 686, DIST. SIVASAGAR (ASSAM)

Date: 22/09/2022

Approved list of the Mentees
(Odd – Semester: August – December, 2022)

Name of the Mentor : Mrs. Sangeeta Chetia, Assistant Professor
Total Number of Mentees assigned : 31

| Sl. No. | Programme of Study | Name of Student | Roll No. | Contact Number | Email |
|-------------------|--------------------|----------------------|--------------------|--------------------|-----------------------------------|
| 1 | B.Sc. Semester I | Saurav Jyoti Dutta | 142 | 7099354276 | duttasaurav259@gmail.com |
| | | Bikram Sing Regon | 154 | 8822326174 | bikramregon789@gmail.com |
| | | Dhruba Jyoti Gogoi | 168 | 8453411636 | dhrubajyotigogoi768@gmail.com |
| | | Borasha Chutia | 169 | 8472885891 | borashachutia@gmai.com |
| | | Priya Das | 170 | 8474068703 | pdas74164@gmail.com |
| | | Pankhi Gogoi | 172 | 9954908131 | pankhig66@gamail.com |
| | | Arfa Ahmed Bora | 182 | 7638053368 | arfabora@gmail.com |
| | | Krishnamoni Hazarika | 184 | 8473899633 | krishnamonihazarika0986@gmail.com |
| | | Bivekananda Ghosh | 185 | 8638866835 | bivekananda136@gmail.com |
| | | Muhiuddin Ahmed | 198 | 9707776509 | muhiuddinahmed89@gmail.com |
| | | Bitikha Gogoi | 206 | 8134863785 | bithikagogoi11@gmail.com |
| | | Arniban Kalita | 207 | 9365497024 | anirbankalita552@gmail.com |
| | | 2 | B.Sc. Semester III | Krishna Moni Dutta | 83 |
| Jenishmita Saikia | 101 | | | 8638161104 | jenniastare1104@gmail.com |
| Mosliha Begum | 124 | | | 6901170526 | m40838370@gmail.com |
| Nawab Sami Ali | 126 | | | 9365889741 | saminawab049@gmail.com |
| Arman Ahmed | 132 | | | 9101717809 | armanahmed595@gmail.com |
| Lakhishmita Das | 136 | | | 9957057314 | lakishmita@mail.com |
| Nayanmoni Borah | 141 | | | 9864933207 | nayanmoni2417@gmail.com |
| Ratul Ali | 244 | | | 9864453810 | ratul8497@gmail.com |
| 3 | B.Sc. Semester V | Adrika Changmai | 198 | 6000946744 | adrikachangamai76@gmail.com |
| | | Chitrali Dowarah | 201 | 9707429138 | chitralidowarah123@gmail.com |
| | | Chinmoy Ranjan Borah | 210 | 8011364227 | chinmoyborah229@gmail.com |
| | | Nishita Gogoi | 211 | 8822155071 | nishitag63@gmail.com |
| | | Doly Kurmi | 227 | 8134864019 | dolykurmi5773@gemail.com |
| | | Parishmita Lachan | 237 | 6900234893 | parishmitalachan590@gmail.com |
| | | Pubalika Tipomia | 246 | 7002109417 | pubalika123@gmail.com |
| | | Luku Moni Gogoi | 258 | 8011698685 | gogoilukumoni116@gmail.com |
| | | Sahil Hussain | 262 | 8822005720 | hsahil903@gmail.com |
| | | Imtesum Rohman | 266 | 6001076161 | imtesumrohman@gmail.com |
| | | Nishita Gogoi | 269 | 8822030119 | gogoinishita766@gmail.com |


Head
Department of Botany
Gargaon College, Simaluguri
Dist. Sivasagar, Pin 785686, Assam



DEPARTMENT OF BOTANY
গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE

NAAC Accredited with 'B' Grade

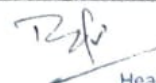
P.O. SIMALUGURI, PIN : 785 686, DIST. SIVASAGAR (ASSAM)

Date: 30/01/2023

Approved list of the Mentees
(Even – Semester: January - May, 2023)

Name of the Mentor : Mrs. Sangeeta Chetia, Assistant Professor
Total Number of Mentees assigned : 31

| Sl. No. | Programme of Study | Name of Student | Roll No. | Contact Number | Email |
|----------------|----------------------|----------------------|----------------------------|----------------|-----------------------------------|
| 1 | B.Sc. Semester II | Saurav Jyoti Dutta | 142 | 7099354276 | duttasaurav259@gmail.com |
| | | Bikram Sing Regon | 154 | 8822326174 | bikramregon789@gmail.com |
| | | Dhruba Jyoti Gogoi | 168 | 8453411636 | dhrubajyotigogoi768@gmail.com |
| | | Borasha Chutia | 169 | 8472885891 | borashachutia@gmai.com |
| | | Priya Das | 170 | 8474068703 | pdas74164@gmail.com |
| | | Pankhi Gogoi | 172 | 9954908131 | pankhig66@gamail.com |
| | | Arfa Ahmed Bora | 182 | 7638053368 | arfabora@gmail.com |
| | | Krishnamoni Hazarika | 184 | 8473899633 | krishnamonihazarika0986@gmail.com |
| | | Bivekananda Ghosh | 185 | 8638866835 | bivekananda136@gmail.com |
| | | Muhiuddin Ahmed | 198 | 9707776509 | muhiuddinahmed89@gmail.com |
| | | Bitikha Gogoi | 206 | 8134863785 | bithikagogoi11@gmail.com |
| Arniban Kalita | 207 | 9365497024 | anirbankalita552@gmail.com | | |
| 2 | B.Sc. Semester IV | Krishna Moni Dutta | 83 | 9101783204 | krishdutta56789@gmail.com |
| | | Jenishmita Saikia | 101 | 8638161104 | jenniestare1104@gmail.com |
| | | Mosliha Begum | 124 | 6901170526 | m40838370@gmail.com |
| | | Nawab Sami Ali | 126 | 9365889741 | saminawab049@gmail.com |
| | | Arman Ahmed | 132 | 9101717809 | armanahmed595@gmail.com |
| | | Lakhishmita Das | 136 | 9957057314 | lakishmita@mail.com |
| | | Nayanmoni Borah | 141 | 9864933207 | nayanmoni2417@gmail.com |
| | | Ratul Ali | 244 | 9864453810 | ratul8497@gmail.com |
| 3 | B.Sc. Semester VI | Adrika Changmai | 198 | 6000946744 | adrikachangamai76@gmail.com |
| | | Chitrali Dowarah | 201 | 9707429138 | chitralidowarah123@gmail.com |
| | | Chinmoy Ranjan Borah | 210 | 8011364227 | chinmoyborah229@gmail.com |
| | | Nishita Gogoi | 211 | 8822155071 | nishitag63@gmail.com |
| | | Doly Kurmi | 227 | 8134864019 | dolykurmi5773@gemail.com |
| | | Parishmita Lachan | 237 | 6900234893 | parishmitalachan590@gmail.com |
| | | Pubalika Tipomia | 246 | 7002109417 | pubalika123@gmail.com |
| | | Luku Moni Gogoi | 258 | 8011698685 | gogoilukumoni116@gmail.com |
| | | Sahil Hussain | 262 | 8822005720 | hsahil903@gmail.com |
| | | Imtesum Rohman | 266 | 6001076161 | imtesumrohman@gmail.com |
| Nishita Gogoi | 269 | 8822030119 | gogoinishita766@gmail.com | | |


Head
Department of Botany
Gargaon College, Simaluguri
Dist: Sivasagar Pin 785686, Assam

Report of the Mentoring Session, 2022-23

(For Odd semester; Aug-Dec, 2022)

Name of the Mentor: Mrs. Sangeeta Chetia

A total of 31 students from 1st, 3rd and 5th semester were allotted to me as Mentees for the Odd semester, 2022. As a Mentor I regularly talk with my Mentees about their problems, doubts and their weak areas. Most of the students were from financially weak background and they hesitate to told about it. Some students are irregular so they face problems in understanding the subject well. The students were encouraged to attend the classes and to clear their doubts.

Highpoints of the Mentoring Session:

As a mentor after discussion with my mentees, I noticed their areas of strength and weaknesses, their backgrounds and problems. A few issues were raised by the Mentees, such as-

1. Mentees were concern about their career opportunities after completing the B.Sc programme.
2. Concern about English speaking and writing.
3. Most of the mentees were coming from a financially weak background so they unable to buy books and resources.
4. They hesitate to discuss their weak areas and their doubts.
5. They find difficulties to concentrate and face problems in understanding in class.
6. Facing difficulties in clearing their backlog examination.

As a mentor following steps were taken by me-

1. I discuss with the mentees about different career opportunities after studying the subject Botany.
2. Maximum mentees were from Assamese medium background so they had face difficulties in English writing. So made them to write and practice answers in English on daily basis.
3. Provides notes, books, references etc. to help the mentees with their studies.
4. Encourage them to attend the classes regularly so that they can clear their concepts well.
5. Discuss with them about their doubts in topics.
6. Discussion about the performance of mentees with their guardians.
7. Mentees were always encouraged to do regular studies so that they can clear their previous years backlog examination.
8. They were also advised to ask their doubts in the topics of previous years papers to clear their back.

Sangeeta Chetia

Signature of the Mentor

Report of the Mentoring Session, 2022-23

(For Even semester; Jan-June, 2023)

Name of the Mentor: Mrs. Sangeeta Chetia

A total of 31 students from 2nd, 4th and 6th semester were allotted to me as mentee for the even semester, 2023. As a mentor I regularly talk with my mentees about their problems, doubts etc.

Highpoints of the Mentoring session:

As a mentor after discussion with my mentees, I noticed their areas of strength and weaknesses, their backgrounds and problems. A few issues were raised by the Mentees, such as-

1. How they can score good marks in Examination.
2. Faced problems in asking doubts in lectures.
3. Asked how to clear their previous semester's backlog examination.
4. Questions regarding preparation of power point presentations.
5. Concern about preparation for various entrance examinations.
6. Concern regarding preparation for Masters.

As a mentor following steps were taken by me-

1. Mentees were asked to write answers and practice previous year's question papers to score good marks.
2. Assignments were given to them in regular basis.
3. Encouraged them to asking doubts in lectures so that they can clear their concepts well.
4. Extra classes were allotted to those who had back in previous semesters papers.
5. Had given them seminar topics to present in classes to improve their ICT skills.
6. Provided them some reference books, e-books to prepare for Masters and various other entrance examinations.



Signature of the Mentor

Report card of the Mentees

Name of the Mentor: Mrs. Sangeeta Chetia

Session: 2022-23

| Sl. NO. | ROLL NO. | NAME OF THE MENTEE | HS% | DEGREE % | | | | | | |
|---------|----------|--------------------|-------|----------|-------|-------|-------|-------|-------|-------|
| | | | | 1 SEM | 2 SEM | 3 SEM | 4 SEM | 5 SEM | 6 SEM | AVG |
| | | | | 2020 | 2021 | 2021 | 2022 | 2022 | 2023 | |
| 1. | 198 | ADRIKA CHANGMAI | 61.20 | 75.50 | 78.00 | 65.40 | 69.20 | | | |
| 2. | 201 | CHITRALI DOWARAH | 57.60 | 85.50 | 90.00 | 72.30 | 72.30 | | | |
| 3. | 210 | CHINMOY R. BORAH | 55.00 | 82.70 | 87.00 | 70.80 | 70.00 | | | |
| 4. | 211 | NISHITA GOGOI | 59.00 | 85.50 | 86.00 | 68.50 | 70.80 | 70.80 | 72.50 | 75.10 |
| 5. | 227 | DOLY KURMI | 56.60 | 70.00 | 73.00 | | 68.50 | | | |
| 6. | 237 | PARISHMITA LACHAN | 54.80 | 80.90 | 87.00 | 73.10 | 76.90 | 75.80 | 79.20 | 78.50 |
| 7. | 246 | PUBALIKA TIPOMIA | 59.80 | 74.50 | 85.00 | 71.50 | 76.20 | 75.80 | 86.70 | 78.00 |
| 8. | 258 | LUKUMONI GOGOI | 55.50 | 65.50 | 70.00 | 63.10 | 71.90 | 75.00 | 73.30 | 69.70 |
| 9. | 262 | SAHIL HUSSAIN | 62.20 | 70.90 | 78.00 | 68.50 | 73.80 | 71.70 | 70.80 | 72.10 |
| 10. | 269 | NISHITA GOGOI | 54.60 | 59.10 | | 68.50 | 70.00 | 69.20 | | |

| Sl. NO. | ROLL NO. | NAME OF THE MENTEE | HS % | DEGREE % | | | | | |
|---------|----------|--------------------|-------|----------|-------|-------|-------|-------|-------|
| | | | | 1 SEM | 2 SEM | 3 SEM | 4 SEM | 5 SEM | 6 SEM |
| | | | | 2021 | 2022 | 2022 | 2023 | 2023 | 2024 |
| 1. | 83 | KRISHNA MONI DUTTA | 62.00 | 69.10 | 67.00 | 73.80 | 70.00 | | |
| 2. | 101 | JENISHMITA SAIKIA | 82.20 | 77.30 | 71.00 | 81.50 | 75.40 | | |
| 3. | 124 | MOSLIHA BEGUM | 75.80 | 61.80 | 69.00 | | | | |
| 4. | 126 | NAWAB SAMI ALI | 78.40 | | | | | | |
| 5. | 132 | ARMAN AHMED | 54.60 | 65.50 | 68.00 | 70.80 | | | |
| 6. | 136 | LAKISHMITA DAS | 71.80 | | 61.00 | | | | |
| 7. | 141 | NAYANMONI BORAH | 56.00 | 69.10 | 68.00 | 69.10 | | | |
| 8. | 244 | RATUL ALI | 52.00 | 60.90 | | | | | |

| Sl. NO. | ROLL NO. | NAME OF THE MENTEE | HS % | DEGREE % | | | | | |
|---------|----------|----------------------|-------|----------|-------|-------|-------|-------|-------|
| | | | | 1 SEM | 2 SEM | 3 SEM | 4 SEM | 5 SEM | 6 SEM |
| | | | | 2022 | 2023 | 2023 | 2024 | 2024 | 2025 |
| 1. | 142 | SAURAV JYOTI DUTTA | 54.00 | 58.20 | | | | | |
| 2. | 154 | BIKRAM SING REGON | 60.00 | | | | | | |
| 3. | 169 | BORASHA CHUTIA | 71.40 | | | | | | |
| 4. | 182 | ARFA AHMED BORA | 78.60 | 73.60 | 75.00 | | | | |
| 5. | 184 | KRISHNAMONI HAZARIKA | 47.20 | 55.50 | | | | | |
| 6. | 185 | BIVEKANANDA GHOSH | 46.80 | 68.20 | 66.00 | | | | |
| 7. | 198 | MUHIUDDIN AHMED | 56.60 | | | | | | |
| 8. | 206 | BITIKHA GOGOI | 52.60 | | | | | | |
| 9. | 207 | ARNIBAN KALITA | 63.00 | | | | | | |



Signature of the Head

Head
Department of Botany
Gargaon College, Simaluguri
Dist. Sivasagar, Pin 785686, Assam




Signature of the Mentor

Sample Photographs of Student Profile

Students/Alumni Profile

Department of Botany; Gargaon College
Simaluguri, Sivasagar-785686, Assam



1. Name of the Students/Alumni : Jenishmita Saikia

2. Father's Name : Rajen Saikia

3. Mother's Name : Ajanta Saikia

4. Father's/Mother's Mobile Number : 8011600556
(No need in case of Alumni)

5. Present Address : Bhakat Bhajani Gaon, Lakwa
P.O.: Lakwa P.S.: Simaluguri

6. Address for Correspondence : Bhakat Bhajani Gaon, Lakwa

7. Mobile Number : 8638161104

8. Whats App Number : 8638161104

9. Telegram Number : 8638161104

10. Email ID : jennie.stake1104@gmail.com

11. Year of Admission in College : 2021

12. Year of Leaving from College :

13. Blood Group : A+ve

14. Name of the Institute where HS studied (with year) : Sivasagar Senior Secondary School, 2019-20

15. Name of the Institute/Organization joined after passing out H.S. /B. Sc. from Gargaon College with complete address :

16. Present Profession/Occupation :
(Please mention the Designation and complete address of the employer)

17. Extra-Curricular Activities (if Any) :

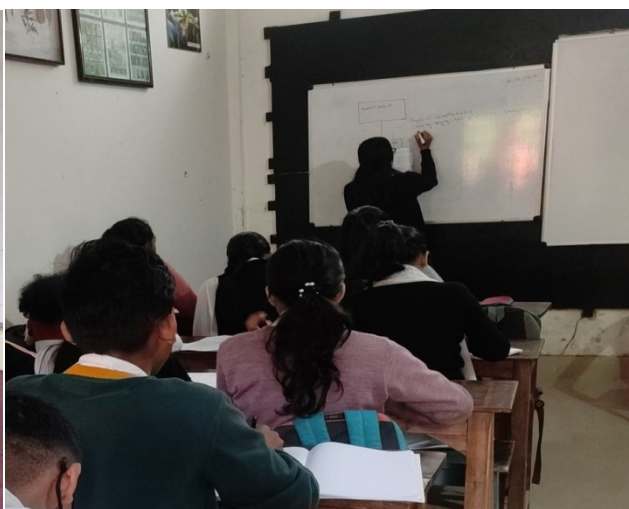
18. Date of Birth : 24-07-2003

Jenishmita Saikia
Signature of the Students/Alumni

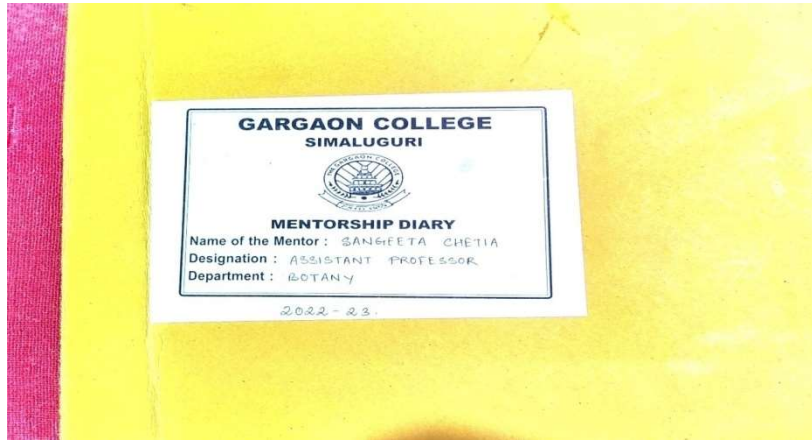
Photographs of the Mentoring session



Mentees are encouraged to teach their classmates:



Mentorship Diary:



| Date | Issues Discussed | Minutes of the Meeting | Signatures of the Mentees |
|-----------|---|---|--|
| 30/9/2022 | Lakshmita told about her back in 1st and 2nd sem exams. She was advised to do regular study and also to come college and attend classes regularly. Jenishmita was asked to increase her grade point in this semester. | <ol style="list-style-type: none"> 1) Discussion regarding previous year's back. 2) Discussion regarding their doubts. 3) Lakshmita was asked why she was irregular, mostly absent in classes. | <p>Jenishmita Saha Lakshmita Das Anuman Ahmed Ratul Ali Harjyoti Borah Krishnakant Datta Mosha Begun</p> |
| 25/10/22 | Naveab was asked about his attendance. Anuman was told about his back in 4th sem exam. Ratul also told about his back in previous semester's papers. | <ol style="list-style-type: none"> 1) Discussion regarding their doubts. 2) Discussion regarding their previous semester's back. | <p>Anuman Ahmed Jenishmita Saha Naveab Lami D Ratul Ali Krishnakant Datta</p> |

Signature of Mentor

MENTOR-MENTEE MEETING DETAILS

| Date | Issues Discussed | Minutes of the Meeting | Signatures of the Mentees |
|------------|---|--|--|
| 19/09/2022 | Roly was asked about her back in previous semester. Parishmita told about her back in Inorganic paper. | <ol style="list-style-type: none"> 1) Students were asked about their previous semester's back and their improvement in current semester. 2) They were also asked about their areas of in current semester syllabus. | <p>Nishita Gogoi Roly Kurmi Parishmita Lachan Chinmay Ranjan Borah</p> |
| 10/10/2022 | Imlesum was asked for his back in previous semester. He told about his doubts. Mentees were asked about their doubts in 5th sem plant physiology paper. | <ol style="list-style-type: none"> 1) Discussion regarding sessional exam and previous year's question papers. 2) Discussion regarding their doubts. | <p>Parishmita Lachan Nishita Gogoi Imlesum Bhabha Tripathy Nishita Gogoi</p> |

Signature of Mentor

Head
Department of Botany
Gargaon College, Simaluguri
Dist Sivasagar, Pin 785686, Assam



DEPARTMENT OF BOTANY
গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE

NAAC Accredited with 'B' Grade

P.O. SIMALUGURI, PIN : 785 686, DIST. SIVASAGAR (ASSAM)

MENTORSHIP REPORT FOR 2022-2023

Name of the Mentor: Sandeepa Agarwalla

Designation: Assistant Professor

Session: July 2022- June 2023

Total number of allotment of Mentees: 31

| Sl. No. | Year | Semester | Number of Mentor -Mentee | Mentor – Mentee Ratio |
|---------|------------------|----------------------|--------------------------|-----------------------|
| 1. | Aug – Dec, 22 | 1 st Sem. | 12 | 1:12 |
| 2. | | 3 rd Sem. | 08 | 1:8 |
| 3. | | 5 th Sem. | 11 | 1:11 |
| Total | | | 31 | 1:10 (Avg.) |
| 1. | Jan– June, 23 | 2 nd Sem. | 12 | 1:12 |
| 2. | | 4 th Sem. | 08 | 1:8 |
| 3. | | 6 th Sem. | 11 | 1:11 |
| Total | | | 31 | 1:10 (Avg.) |

Total meetings held: 14

With the aim to guide the students academically as well as professionally, a total of 31 mentees were allotted to me during the meeting held on 21st September, 2022 for the session 2022-2023. Accordingly, meetings were held periodically to assess the mentees about their performance in study and to know their needs, problems and difficulties.

Odd Semester (Highpoints of the mentoring session):

In the beginning of the academic session, the first mentorship meeting was convened in groups to discuss about the overall concept of mentor-mentee and consequently other meetings were held in either groups or individually.

- In the introductory session, student profile was collected.
- They were asked to openly discuss about their issues.
- Difficulty in answering questions and recollecting answers due to language barrier was a major issue faced by the students. They were thus told to study regularly and do meditation. Extra classes were also provided to them for certain topics.
- The irregular mentees were called immediately and their guardians were also informed.
- I also suggested them to visit the college library to collect books and study there.
- I checked their notes regularly in person or through WhatsApp and google classroom and suggested them reference books.

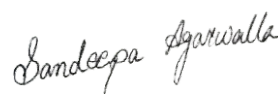
- I also suggested them to make separate copies for classwork and assignments as well as for teachers so that they can avoid confusions.
- Previous year question papers and notes were also provided to them by me.
- They were also taught about the use and need of ICT tools to prepare presentation.
- Previous exam records were collected and were suggested to study and take help from good performers.
- I suggested them to increase time of study along with the decline in the use of mobile phones. Healthy eating was also suggested to concentrate more on studies.
- Instead of only oral study they were suggested to practice writing more to help them increase their speed and proficiency.
- Interested students were informed and helped to fill-up forms of GATE, IIT-JAM, APRO, etc. I also guided them about the exam pattern.
- The mentees informed me about their group study which I appreciated and it also proved to be effective for them.

Even Semester (Highpoints of mentoring Session):

- The mentees of 6th Semester were suggested to start preparing for various entrance exams.
- A one-to-one discussion was also done.
- SGPA's of the mentees were recorded after declaration of the results.
- Constant counseling on mental wellbeing was assured that department.
- I also suggested them to make separate copies for classwork and assignments as well as for teachers so that they can avoid confusions.
- Previous year question papers and notes were provided to them by me.
- Extra questions were constantly provided.
- Instead of wasting vacations, the students who had backlog were suggested to prepare their notes for upcoming backlog examination.



Signature of the Head



Signature of the Mentor

Head
Department of Botany
Gargaon College, Simaluguri
Dist Sivasagar, Pin 785686, Assam

Report card of Mentee

Semester-5th-6th

| Sl. NO. | ROLL NO. | NAME OF THE MENTEE | HS% | DEGREE % | | | | | | AVG |
|---------|----------|-----------------------|-------|----------|-------|-------|-------|-------|-------|-------|
| | | | | 1 SEM | 2 SEM | 3 SEM | 4 SEM | 5 SEM | 6 SEM | |
| | | | | 2020 | 2021 | 2021 | 2022 | 2022 | 2023 | |
| 1 | 290 | DIMPY GOGOI | 56.80 | 76.40 | 81.00 | 66.20 | 66.90 | | | |
| 2 | 291 | MINAKSHI MECH | 53.80 | 77.30 | 83.00 | 79.20 | 76.90 | 78.30 | 77.50 | 78.60 |
| 3 | 308 | BIKROM LAHON | 59.60 | 72.70 | 76.00 | 67.70 | 63.80 | | | |
| 4 | 313 | KARAN BAWRI | 55.80 | 70.00 | 69.00 | 61.50 | | | | |
| 5 | 321 | PRACHURJYA GOGOI | 61.40 | 71.80 | 78.00 | 65.40 | 64.60 | | | |
| 6 | 323 | DIPJYOTI DIHINGIA | 51.00 | 71.80 | 74.00 | 63.10 | 65.40 | | | |
| 7 | 337 | PARTHA JIT KONWAR | 60.80 | 76.40 | 80.00 | 63.10 | 82.30 | 80.00 | 85.00 | 80.10 |
| 8 | 341 | PARTHA PROTIM SONOWAL | 57.00 | 74.50 | 77.00 | 73.80 | 78.50 | 79.20 | 83.30 | 77.70 |
| 9 | 342 | ABHINO B BORAH | 61.40 | 74.50 | 81.00 | 60.00 | 61.00 | | | |
| 10 | 343 | JADUMONI MECH | 55.00 | 73.60 | 78.00 | 75.40 | 74.60 | 78.30 | 77.50 | 76.20 |
| 11 | 366 | IMTESUM ROHMAN | 63.50 | 81.80 | 85.00 | | | | | |

Semester- 3rd-4th

| Sl. NO. | ROLL NO. | NAME OF THE MENTEE | HS % | DEGREE % | | | | | | |
|---------|----------|---------------------|-------|----------|-------|-------|-------|-------|-------|--|
| | | | | 1 SEM | 2 SEM | 3 SEM | 4 SEM | 5 SEM | 6 SEM | |
| | | | | 2021 | 2022 | 2022 | 2023 | 2023 | 2024 | |
| 1. | 259 | BHAVISHNU BORGHAIN | 67.60 | | | | | | | |
| 2. | 284 | NAYANMONI CHETIA | 78.40 | 67.30 | | 69.20 | | | | |
| 3. | 318 | SURHAJIT TAYE | 51.40 | 60.90 | 74.00 | 67.70 | 64.60 | | | |
| 4. | 321 | AAYAN UPAM HANDIQUE | 75.00 | | | | | | | |
| 5. | 335 | POLLOB SAHU | 65.00 | | | | | | | |
| 6. | 340 | SHYAMOL BORUAH | 64.60 | 72.70 | 71.00 | 76.20 | 72.30 | | | |
| 7. | 342 | BARSHA DOWARI | 60.00 | 69.10 | 71.00 | 77.70 | 80.80 | | | |
| 8. | 367 | BAKHISTA CHETIA | 57.20 | 61.80 | 70.00 | 70.80 | 65.40 | | | |

Semester- 1st-2nd

| Sl. NO. | ROLL NO. | NAME OF THE MENTEE | HS % | DEGREE % | | | | | |
|---------|----------|--------------------|-------|----------|-------|-------|-------|-------|-------|
| | | | | 1 SEM | 2 SEM | 3 SEM | 4 SEM | 5 SEM | 6 SEM |
| | | | | 2022 | 2023 | 2023 | 2024 | 2024 | 2025 |
| 1 | 211 | JHORNALI PHUKON | 58.20 | | | | | | |
| 2 | 214 | JONARDON GOGOI | 53.20 | | 62.00 | | | | |
| 3 | 237 | RAJANKA BORUAH | 52.60 | 59.10 | | | | | |
| 4 | 241 | PRIYAM DUWARAH | 56.00 | 60.00 | 68.00 | | | | |
| 5 | 255 | MADHUJYA GOGOI | 53.00 | | | | | | |
| 6 | 260 | RAHUL GOGOI | 45.00 | 62.40 | 74.00 | | | | |
| 7 | 262 | PRONAMEE DIHINGIA | 54.40 | | | | | | |
| 8 | 263 | SURAJIT GOGOI | 51.60 | 60.90 | 66.00 | | | | |
| 9 | 279 | BIDISHA BORAH | 56.80 | | | | | | |
| 10 | 280 | KRITIKA SHARMA | 68.40 | 60.00 | | | | | |
| 11 | 281 | KUNHI GOGOI | 73.40 | 61.80 | | | | | |
| 12 | 298 | PRIYA DAS | 49.00 | | | | | | |



Signature of the Head

Head
Department of Botany
Gargaon College, Simaluguri
Dist. Sivasagar, Pin 785686, Assam



Signature of the Mentor



DEPARTMENT OF BOTANY
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GARGAON COLLEGE


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P.O. SIMALUGURI, PIN : 785 686, DIST. SIVASAGAR (ASSAM)

Date: 22/09/2022

Approved list of the Mentees
(Odd – Semester: August – December, 2022)

Name of the Mentor : Miss. Sandeepa Agarwalla, Assistant Professor
Total Number of Mentees assigned : 31

| Sl. No. | Programme of Study | Name of Student | Roll No. | Contact Number | Email |
|----------------|--------------------|-----------------------|------------------------------|----------------|--------------------------------|
| 1 | B.Sc. Semester I | Jhernali Phukon | 211 | 9126512838 | sunsonisunsoni@gmail.com |
| | | Jonardon Gogoi | 214 | 6002032109 | jonardongogoi91@gmail.com |
| | | Rajanka Boruah | 237 | 9954997048 | rajanka55@gmail.com |
| | | Priyam Duwarah | 241 | 9707413633 | priyamduwarah456@gmail.com |
| | | Madhujya Gogoi | 255 | 7099723998 | madhujya146@gmail.com |
| | | Rahul Gogoi | 260 | 8822368064 | rahulgogoi8876701813@gmail.com |
| | | Pronamee Dihingia | 262 | 9321766985 | pranamidehingia89@gmail.com |
| | | Surajit Gogoi | 263 | 9395704309 | sg4181166@gmail.com |
| | | Bidisha Borah | 279 | 6001471406 | borahbidisha64@gmail.com |
| | | Kritika Sharma | 280 | 7099361592 | kritikasharma35609@gmail.com |
| | | Kunhi Gogoi | 281 | 6003673215 | kunhigogoi123@gmail.com |
| 2 | B.Sc. Semester III | Priya Das | 298 | 6026691709 | priyadas700211@gmail.com |
| | | Bhavishnu Borgohain | 259 | 8472876185 | bhavishnuborgohain@gmail.com |
| | | Nayanmoni Chetia | 284 | 6000904639 | nayanmonichetia@gmail.com |
| | | Surbhajit Taye | 318 | 8011423408 | Surbhajit@gmail.com |
| | | Aayan Upam Handique | 321 | 6002755254 | ayonhandique6315@gmail.com |
| | | Pollob Sahu | 335 | 8761836534 | sahupollob@gmail.com |
| | | Shyamol Boruah | 340 | 7002128076 | shyamolb450@gmail.com |
| | | Barsha Dowari | 342 | 6001293363 | varshadowari@gmail.com |
| 3 | B.Sc. Semester V | Bakhista Chetia | 367 | 6026551958 | bakhisthachetia434@gmail.com |
| | | Dimpy Gogoi | 290 | 6000702309 | dimpygogoi8@gmail.com |
| | | Minakshi Mech | 291 | 6000751315 | minakshimech025@gmail.com |
| | | Bikrom Lahon | 308 | 8822522724 | lahonbikrom3@gmail.com |
| | | Karan Bawri | 313 | 6001260026 | karanbawri539@gmail.com |
| | | Prachurjya Gogoi | 321 | 7637894785 | gogoprachurjya@gmail.com |
| | | Dipjyoti Dihingia | 323 | 7638851990 | dipjyotidihingia072@gmail.com |
| | | Partha Jit Konwar | 337 | 9678725544 | parthajitkonwar27@gmail.com |
| | | Partha Protim Sonowal | 341 | 9394579125 | parthaprotims041@gmail.com |
| | | Urbasi Chetia | 341 | 9394579125 | urbasi713@gmail.com |
| | | Abhinob Borah | 342 | 9957362563 | abhinabborah58@gmail.com |
| Jadu Moni Mech | 343 | 9957362563 | mechjadumoni123456@gmail.com | | |


Head
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P.O. SIMALUGURI, PIN : 785 686, DIST. SIVASGAR (ASSAM)

Date: 30/01/2023

Approved list of the Mentees
(Even – Semester: January - May, 2023)

Name of the Mentor : Miss. Sandeepa Agarwalla, Assistant Professor
Total Number of Mentees assigned : 31

| Sl. No. | Programme of Study | Name of Student | Roll No. | Contact Number | Email |
|---------------------|--------------------|-----------------------|-------------------|---------------------|--------------------------------|
| 1 | B.Sc. Semester II | Jhormali Phukon | 211 | 9126512838 | sunsonisunsoni@gmail.com |
| | | Jonardon Gogoi | 214 | 6002032109 | jonardongogoi91@gmail.com |
| | | Rajanka Boruah | 237 | 9954997048 | rajanka55@gmail.com |
| | | Priyam Duwarah | 241 | 9707413633 | priyamduwarah456@gmail.com |
| | | Madhujya Gogoi | 255 | 7099723998 | madhujya146@gmail.com |
| | | Rahul Gogoi | 260 | 8822368064 | rahulgogoi8876701813@gmail.com |
| | | Pronamee Dihingia | 262 | 9321766985 | pranamidehingia89@gmail.com |
| | | Surajit Gogoi | 263 | 9395704309 | sg4181166@gmail.com |
| | | Bidisha Borah | 279 | 6001471406 | borahbidisha64@gmail.com |
| | | Kritika Sharma | 280 | 7099361592 | kritikasharma35609@gmail.com |
| | | Kunhi Gogoi | 281 | 6003673215 | kunhigogoi123@gmail.com |
| | | Priya Das | 298 | 6026691709 | priyadas700211@gmail.com |
| | | 2 | B.Sc. Semester IV | Bhavishnu Borgohain | 259 |
| Nayanmoni Chetia | 284 | | | 6000904639 | nayanmonichetia@gmail.com |
| Surbhajt Taye | 318 | | | 8011423408 | Surbhajt@gmail.com |
| Aayan Upam Handique | 321 | | | 6002755254 | ayonhandique6315@gmail.com |
| Pollob Sahu | 335 | | | 8761836534 | sahupollob@gmail.com |
| Shyamol Boruah | 340 | | | 7002128076 | shyamolb450@gmail.com |
| Barsha Dowari | 342 | | | 6001293363 | varshadowari@gmail.com |
| Bakhista Chetia | 367 | | | 6026551958 | bakhisthachetia434@gmail.com |
| Dimpy Gogoi | 290 | | | 6000702309 | dimpygogoi8@gmail.com |
| 3 | B.Sc. Semester VI | Minakshi Mech | 291 | 6000751315 | minakshimech025@gmail.com |
| | | Bikrom Lahon | 308 | 8822522724 | lahonbikrom3@gmail.com |
| | | Karan Bawri | 313 | 6001260026 | karanbawri539@gmail.com |
| | | Prachurjya Gogoi | 321 | 7637894785 | gogoiprachurjya@gmail.com |
| | | Dipjyoti Dihingia | 323 | 7638851990 | dipjyotidihingia072@gmail.com |
| | | Partha Jit Konwar | 337 | 9678725544 | parthajitkonwar27@gmail.com |
| | | Partha Protim Sonowal | 341 | 9394579125 | parthaprotims041@gmail.com |
| | | Urbasi Chetia | 341 | 9394579125 | urbasi713@gmail.com |
| | | Abhinob Borah | 342 | 9957362563 | abhinaborah58@gmail.com |
| | | Jadu Moni Mech | 343 | 9957362563 | mechjadumoni123456@gmail.com |

Head
Department of Botany
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Dist. Sivasagar, Pin 785686, Assam

Student Profile Collected from the mentees of 1st Semester

Students/Alumni Profile

Department of Botany; Gargaon College
Simaluguri, Sivasagar-785686, Assam



1. Name of the Students/Alumni : RAJANKA BORUAH
2. Date of Birth : 21/11/2003
3. Father's Name : RANJIT BORUAH
4. Mother's Name : RUPA BORUAH
5. Father's/Mother's Mobile Number : 9678198674
(No need in case of Alumni)
6. Present Address : JOYRAPER (SIVASAGAR)
7. Address for Correspondence : JOYRAPER (SIVASAGAR)
8. Mobile Number : 9954997048
9. WhatsApp Number : 9954997048
10. Telegram Number : 9954997048
11. Email ID : RAJANKA55
12. Year of Admission in College : 2022
13. Year of Leaving from College :
14. Blood Group : O⁺
15. Name of the Institute where HS studied (with year) : SUBANSIRI JUNIOR COLLEGE
16. Name of the Institute/Organization joined after passing out H.S. /B.Sc. from Gargaon College with complete address :
17. Present Profession/Occupation : STUDENT
(Please mention the Designation and complete address of the employer)
18. Extra-Curricular Activities (if Any) :

Rajanka Boruah
Signature of the Students/Alumni

Students/Alumni Profile

Department of Botany; Gargaon College
Simaluguri, Sivasagar-785686, Assam




1. Name of the Students/Alumni : Sri Rahul gogoi
2. Date of Birth : 04/10/2004
3. Father's Name : Arabinda gogoi
4. Mother's Name : Jun gogoi
5. Father's/Mother's Mobile Number : 9101111382
(No need in case of Alumni)
6. Present Address : Sivasagar, Chating, Tepor Gooan
Pin - 785661
7. Address for Correspondence : Same as above
8. Mobile Number : 8822368064
9. WhatsApp Number : 8822368064
10. Telegram Number :
11. Email ID : Rahulgogoi8876701813
12. Year of Admission in College : 2022
13. Year of Leaving from College :
14. Blood Group : B⁺
15. Name of the Institute where HSstudied(with year) : Jhanji hs college, 2022
16. Name of the Institute/Organizationjoined after passing out H.S. /B.Sc. from Gargaon Collegewith complete address :
17. Present Profession/Occupation : Student
(Please mention the Designation and complete address of the employer)
18. Extra-Curricular Activities (if Any) :

Rahul gogoi
Signature of the Students/Alumni

Photograph of Mentorship Diary

MENTOR-MENTEE MEETING DETAILS

| Date | Issues Discussed | Minutes of the Meeting | Signatures of the Mentees |
|--------------------|--|--|--|
| 28 September, 2022 | <ul style="list-style-type: none"> Internal Assessment marking system (Internal marks) Reasons of their results not being good in previous exam. Rules and regulation maintenance of college campus. To openly discuss about any issue | <ul style="list-style-type: none"> Introductory session Importance and concept of mentoring class. Collection of student profile. discussion on their previous exam records. Importance of internal assessment | Anjanika Borraiah Janardhan Gogoi Kumbhi Gogoi Kritika Sharma Swagat Gogoi Bidisha Borah Poonam Dikongia Rahul Gogoi Priya Das |
| 29 September, 2022 | <ul style="list-style-type: none"> To do regular classes. Provision of providing PYQ papers to solve. discussion on appearance in various competitive exams like APPO, IIT-JAM, GATE, etc. | <ul style="list-style-type: none"> Collection of previous exam records. Discussion about what a mentor-mentee is. Counseling on higher studies and discussion on what they want to pursue. To maintain their attendance. | Paachujya Abhinav Borah Ritikom Lahari Anshajit Konwar Dipjyoti Jadamoni Mech. Parithu P. Sonowal Urushi Ananya Gogoi |


 Signatures of Mentor


STUDENT COUNSELLING RECORD

| Date & Time | Name of the Mentees | Issues Discussed | Signatures of the Mentees |
|-----------------------------|---|--|--|
| 5 th April, 2023 | 1) Rahul Gogoi 2) Poonam Dikongia 3) Bidisha Borah | <ul style="list-style-type: none"> Remedial class on the economic importance of biology Unable to grab fast fee, I suggested to study lesson but being regular is important. | Sri Rahul Gogoi Poonam Dikongia Bidisha Borah |
| 8 th April, 23 | 1) Rakshita Chitra 2) Jadamoni Mech 3) Parithu P. Sonowal 4) Parithu P. Sonowal | <ul style="list-style-type: none"> To prepare for final examination. Sessional was very poor. Need to focus more. Checking of notes prepared. Counseling & appear for next attempt. | Rakshita Chitra Parithu P. Sonowal Jadamoni Mech Parithu P. Sonowal |
| 26 th June, 23 | 1) Janardan Gogoi 2) Rahul Gogoi 3) Bidisha Borah 4) Poonam Dikongia 5) Priya Das | <ul style="list-style-type: none"> Summer vacation assignments were provided Not to be idle in vacation, continue to study, and also prepare for IIT exam back | Sri Rahul Gogoi Poonam Dikongia Priya Das Bidisha Borah Janardan Gogoi |

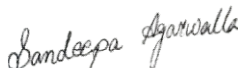

 Signatures of Mentor

Photograph of Mentoring Session




Signature of the Head

Head
Department of Botany
Gargaon College, Simaluguri
Dist Sivasagar Pin 785686, Assam


Signature of the Mentor

