



গড়গাঁও মহাবিদ্যালয়

GARGAON COLLEGE

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**Report on
Parents Teachers Meeting
2022-23**

**Department of Commerce
Gargaon College,
Simaluguri, Sivasagar**



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Report on the Parents Teachers Meeting

A parents teachers meeting was held on 20th March 2023 at 12 pm at GCBM Commerce Labortary, Gargaon College.

Welcome Address:

Dr. Mintu Gogoi, Assistant Professor, department of commerce, extended a warm welcome to all the parents and faculty members of the department and handed over the agenda to Dr. Meghali Bora, HOD, Department of Commerce and chairperson of the meeting.

Agenda:

1. Welcome address
2. Objectives of the meeting
3. Parent and teacher formal introduction
4. Discussion on various student centric and Department centric Issues
5. Chairperson address
6. Vote of thanks



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Objective of the meeting:

Mr. Anil Tanti, Assistant Professor, Department of commerce, highlighted the importance of organizing such meetings for building strong parent-teacher communication network. He opined that parents and teachers active communication is carrying vital role to bring massive change in a student's behavior, performance and sincerity. Nonetheless, Dr. Gogoi mentioned that in order to make the teaching –learning process value added, it is necessary to share responsibility and accountability with parents for the holistic development of the child and parent teacher meeting is the platform to exchange observations, feelings and ideas with each other. Lastly he appraised the house about the objects of the meeting which were as follows:

1. Discussion on various issues relating to student performance and department centric matters.
2. Discussion on remedies and support to enhance poor performance of student.

Formal introduction of the Parents and Teachers:

The meeting commenced with the introduction of all parent representatives and teacher representatives.



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Discussion:

The Chairperson welcomed questions, observations, concerns, and queries from the parent representatives and opened the meeting for discussion. Parent representatives shared their observations. The discussion began with the current performance of the students and also discussed regarding the reasons behind poor performance of some students and remedial measure. Most of the parents agreed to regularly motivate the students to study at home and check the use of mobile phones. A few of the parent representatives asked to verify their student's answer script of the Sessional examination. The faculty members nicely cooperate with the parent representative in the process of verification.

Chairpersons' Address:

The Chairperson expresses her earnest congratulation to all parents to become parts of the PTM. Further, she invites all the suggestions and idea for offering value based education to the students for becoming a successful person. She states that the department will take every possible necessary step essential for all-round development of the students.



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Action Plan:

1. Frequent meetings of the parents and teacher to discuss and share the views to monitor overall progress of the students.
2. Organizing programs by the Parent Teacher Association for development of the students.
3. Continuous monitoring of poor performing students at home and college.

Vote of Thanks:

The vote of thanks was extended by Mrs. Nomami Dutta, Assistant Professor, Department of Commerce. She extended vote of thanks to the respected principal of Gargaon College, Dr. Sabyasachi Mahanta for motivating everyone to organize the PTM. She extended a vote of thanks to the parent representatives, faculty members and students of the department for their valuable time, active participation, and suggestions.

Adjournment:

The meeting was adjourned at 2.30 pm. the chairperson declared the adjournment requesting and expecting the continuous support of the parents in the coming days.

Dr. Meghali Bora
Head,
Department of Commerce
Gargaon College

HOD
Department of Commerce
Gargaon College



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Notice of the Meeting



Department of Commerce
Gargaon College,
Simaluguri pin- 785686 Sivasagar (Assam),
ESTD: 1959

email-deptofcommercegargaoncollege@gmail.com

Respected Parents

Sub: Parents Teachers Meet to Discuss About the Academic Performance of the Children.

Greetings from the Department of Commerce, Gargaon College

We would like to invite you to a discussion regarding the academic performance of your children who are pursuing B.Com from our esteemed institution. We believe that your valuable inputs and feedback will help us to better understand the needs and aspirations of your wards, which will further assist us in designing effective teaching-learning strategies.

The discussion will be held on 20th/21st of March, 2023 at 12: PM in the Department of Commerce, Gargaon College. We kindly request you to make it convenient to attend this meeting. We will be discussing your child's performance in the ongoing semester, the challenges they are facing, and the support required to enhance their academic performance.

Your presence and active participation will be highly appreciated. We look forward to meeting you at the earliest.

Thanking you.

mbora
17/03/23
Yours sincerely,

Dr. Meghali Bora,
Associate Professor & HOD
Department of Commerce,
Gargaon College



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