



গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE

PARENT TEACHERS' MEETING



Department of Chemistry (2022-23)

About PTM

Parent Teachers' Meeting is one of the core components of the Teaching-Learning Process of Gargaon College. The core objectives of PTM are

- To create a linkage between teachers and parents.
- To understand the socio-economic environment of the students.
- To help the slow learners in their continuous growth.
- Improve Community Participation



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Report of the Meeting

A Parent-Teachers' Meeting of the Department of Chemistry was held on 26th November, 2022 for the B.Sc 1st, 3rd and 5th semester batches. Mr. Rituraj Tahu, Assistant Professor, Department of Chemistry extended a warm welcome to all the parents and faculty members of the department. He handed over the details of the agenda to the Head of Department (HOD), Department of Chemistry, Dr. Anna Gogoi, who was in chair. Dr. Anna Gogoi, Head of the Department, Department of Chemistry chaired the meeting and emphasized on the need for frequently holding such sessions to improve parent-teacher contact. During the discussion regarding their students' development, the teachers and the parents touched on both the strengths, weakness and their scope for improvement. A thorough SWOT analysis for the wards was carried out from both sides. Parents were informed of the students' progress, and their feedback was taken into account.

Dr. Arandao Narzary, Assistant Professor, Department of Chemistry, in his speech elaborated on the department's regulations of Internal assessment. He informed the parent representatives about the academic calendar that is followed for teaching-learning and evaluation process. He also clearly demonstrated the fraction of marks attributed to regular attendance, upkeep of notebook, decorum in the class and laboratory and performance in the in-semester sessional examination that contributes to the final Internal assessment marks of each student.

Mr. Rituraj Tahu in his speech spoke about the role of parents and teachers and their combined effort for the overall development of the students. Dr. Pakiza Begum in her speech informed the parents about the availability of reading room for the benefit of the students. The parents were also informed about the innumerable books in the departmental library for the students that can be issued for a number of times during the semester.

Dr. Saheen Shehnaz Begum informed the parents about the different examinations that are held after the degree examination for higher education and the steps taken by the teaching fraternity for the same. Dr. Plaban Jyoti Sarmah focused on the stress issues faced by the students and how to navigate through it.

In her address, Dr. Anna Gogoi, thanked all the teachers for their valuable words. She also assured the parents to organize a workshop to inculcate the knowledge of different career options available to the students after the completion of their B.Sc. Degree, be it academic such as IIT-JAM, CUET, NET, SLET or professional exams such as Civil services, banking, railways, etc. To preserve the department's advancement, the Chairperson urged all parents to remain active in the PTA.

Reconstitution of the Parent-Teacher Association and Executive Committee

The Parent-Teacher Association and Executive Committee were reconstituted for smooth functioning of the activities to be undertaken for development of the students.

Parent-Teacher Association and Executive Committee		
		Phone Number
Dr. Anna Gogoi, HOD, Department of Chemistry	President	9435159444
Mr. Pramod Baruah (Parent Representative)	Vice President	9864582505
Dr. Arandao Narzary Assistant Professor, Department of Chemistry	Secretary	8011472928
Mr. Arfan Ali Hazarika (Parent Representative)	Joint Secretary	8011777096
Executive Committee		
Mr. Rituraj Tahu, Assistant Professor, Department of Chemistry		8011348750
Dr. Pakiza Begum, Assistant Professor, Department of Chemistry		8723877061
Dr. Saheen Shehnaz Begum, Assistant Professor, Department of Chemistry		7002560074
Dr. Plaban Jyoti Sarma, Assistant Professor, Department of Chemistry		6001138259
Parent Representatives		
1. Deepshikha Chetia		7002062396
2. Dipali Borah		7086410864
3. Monuj Chetia		8011468959
General Members		All the parent representatives



Photographs of the Meeting



Dr. Anna Gogoi
Yours sincerely,
Dr. Anna Gogoi
HQA, Chemistry Department
Gargaon College, Simaluguri