



গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE
NAAC accredited with 'B' Grade

DEPARTMENT OF BOTANY
PARENT-TEACHERS MEETING



DEPARTMENT OF BOTANY
গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE
NAAC Accredited with 'B' Grade

P.O. SIMALUGURI, PIN : 785 686, DIST. SIVASAGAR (ASSAM)

Date: 17/11/2022

NOTICE

A departmental meeting will be held on 18th Nov. 2022 at 2 P.M to discuss organizing a parent teacher meeting for students of B.Sc 1st and B.Sc 3rd semester (Hons.). All the faculty members are requested to attend the meeting on time.

(Dr. Dimbeshwar Das)
HOD, Botany
Gargaon College

Head
Department of Botany
Gargaon College, Simaluguri
Dist. Sivasagar, Pin 785686, Assam



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P.O. SIMALUGURI, PIN : 785 686, DIST. SIVASAGAR (ASSAM)

Report of the Meeting

Date: 19.11.2022

Time: 10:00 AM

Teachers Present: 03

Parent Representatives Present: 29

A Parent Teacher Meeting of the Department of Botany was held on 19-11-2022 in the Department room.

Welcome Address

Ms. Sangeeta Chetia, Assistant Professor, Department of Botany, extended a warm welcome to all the parents and handed over the details of the agenda to the Head of Department (HOD), Department of Botany, Dr. Dimbeshwar Das.

Agenda:

1. Welcome Address
2. Objective of the Meeting
3. Brief introduction of the department to new parent members
4. Update regarding the academic activities
5. Discussion on the various Student-centric and department-centric issues
6. Addition of new executive members to the existing Parent-Teacher Association
7. Vote of thanks

Objective of the Meeting

Ms. Sangeeta Chetia, Assistant Professor, Department of Botany, describing the objective of the meeting, she speaks about the importance of parent teacher meetings to create a better understanding between parents and teachers. The main purpose of the meeting is to create a common platform where teachers and parents come together to enrich the student's curricular and co-curricular experiences. It is necessary to notify the responsibilities with the parents for

better development of the students. It is also very important to sit together to identify the areas of strength and weakness of the child and sort out ways to enhance the child's overall performance.

Update regarding academic activities

At first the teachers give a brief introduction of the course curriculum to the parents so that they get an idea about the course and also aware about the various scopes of the subject. In the meeting the parents were informed about the academic performance of the students. Parents were given feedback on their performances in the in-semester examination. The attendance of students in their classes was also revealed. The parents were asked to encourage their child to improve their studies. They were also asked to motivate their child to submit the practical and assignments on time.

Discussion on the various student-centric and department-centric issues

A great interaction was held between the teachers and the parents for the development of their children. In the meeting the teachers discussed both strengths and weaknesses of the students and also mentioned the areas of improvements related to curricular and co-curricular activities as well. The progress report shown to the parents and their suggestions were noted. The parents were also informed about the importance of field study and asked to encourage their child to participate in such programmes. They also asked to inspire their child to participate in college week activities for better development. Teacher representatives clear the doubts, questions of parents regarding areas and steps through which they improve their child for best.

Constitution of the new committee of Parent-Teacher Association

A Parent Teacher Association was constituted in the previous meeting which was reconstituted in this meeting for the betterment and development of the student performance in future.

Parent-Teacher Association		Phone No.
Dr. Dimbeshwar Das, HOD, Department of Botany	President	9864387746
Rajib Gogoi (Parent representative)	Vice President	9395292041
Mrs. Sangeeta Chetia, Assistant Professor, Department of Botany	Secretary	8134967809
Kunti Koiri (Parent representative)	Joint Secretary	9394228220
All parents representatives	Member	

Dr. Dimbeshwar Das, HOD of department of Botany appreciated the parents for their active participation in the meeting and encouraged them to be the part of parent teacher association for development and progress of the department.

Vote of Thanks

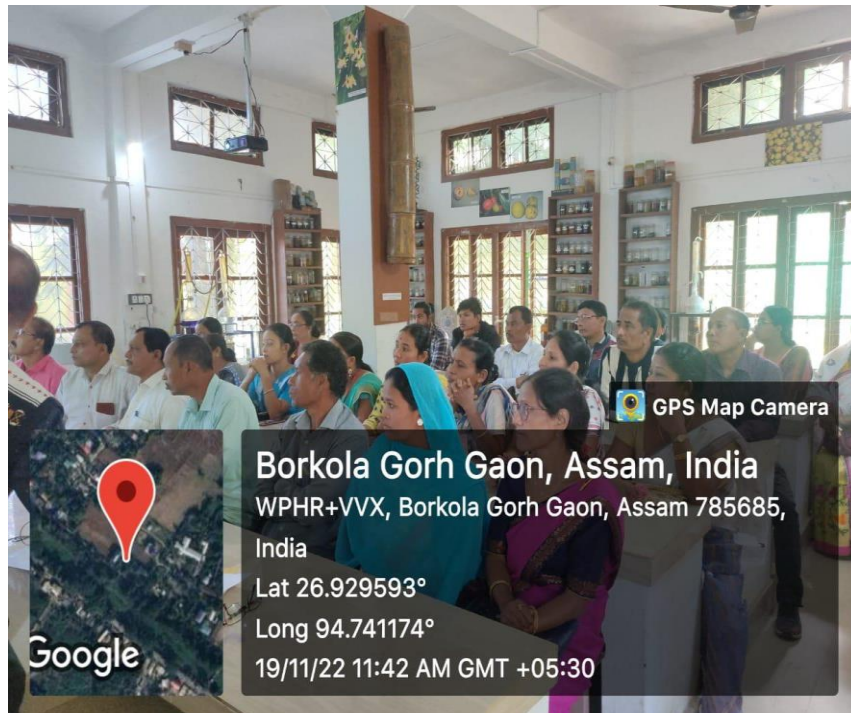
The vote of thanks was extended by Miss Sandeepa Agarwalla, Assistant Professor, Department of Botany. She extended vote of thanks to the respected principal of Gargaon College, Dr. Sabyasachi Mahanta for motivating everyone to organize the PTM. She extended a vote of thanks to the parent representatives, faculty members and students of the department for their valuable time, active participation, and suggestions.



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Photographs of the Meeting



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List of Guardian attendees:

Signature of parents:

1. Basanti Gogoi (Ganguli Gogoi)	9227678262
2. Renu Boruah Ankurmoni Boruah	9954515601
3. Kabila Douzarah Priyam Douzarah	6000296858
4. Minedhar Sensusa Douzarah Mainee Sensusa	9101425510
5. Jagat Das Priya Das	9854321252
6. Dina Boruah - Udipta Boruah	9954503579
7. Md Musibuddin Ahmed - Arifa Ahmed Borua	8638535416
8. Jura Gogoi - Rakhal Gogoi	9101113822
9. Junmoni Cheta - Bakhtish Cheta	6001368294
10. Rupjyoti Dehingia - Purnanormee Dehingia	9577876772
11. Kamini Chingam - Chinam Chingam	8135932980
12. Ambika Saikia - Jyoti Saikia	9678598721
13. Gitanjali Kalita - Anilban Kalita	9707779858
14. Rupa Boruah - Rupa Boruah	9954997048
15. Ritwaji Baruah - Anjali Baruah	2086545171
16. Shumba Hrichangmai - Pratikha Chongmai	7635814471
17. Md. Nazimuddin Ahmed - Tamanna Sultanah	9957149251
18. Anura Begum - Anura Begum	9365349421
19. Paban Boruah - Sigamal Boruah	8011519135
20. Lokot Douzarah - Baekchu Douzarah	801359921
21. Mazida Begum - Scorperea (Mam)	9101717809
22. Dipin Gogoi - Kanti Gogoi	8638334077
23. Kishan Douzarah - Nayanmoni Cheta	9508250174 / 9112438432
24. Baidhin Boruah - Borika Boruah	9957569789
25. Akhata Begum - Shamirajamin	9954602246
26. Anjali Boruah (Mrs.) - Anjali Boruah	8761836508

Guardian Name	Student Name	Contact No.
27. Mrs. Ine Akhata	Mrs. Tharmali Akhata	9859585035
28. Mrs. Kalita Saikia	Miss. Purnima Saikia	9864592248
29. Baidhin Douzarah	Mrs. Borahachin	801144903
New executive members are:		
1. Gitanjali Kalita		
2. Minedhar Sensusa		
3. Dina Boruah		
4. Akhata Begum		
5. Mazida Begum		
6. Kabila Saikia		
7. Mujibuddin Ahmed		
8. Jun Gogoi		
9. Paban Boruah		
10. Champa Teli Sahu		



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NOTICE

A departmental meeting will be held on 24th June, 2023 to discuss organizing a parent teacher meeting for students of B. Sc. 3rd and B. Sc. 5th semester (Hons.). All the faculty members are requested to attend the meeting on time.

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Report of the Meeting

Date: 27.06.2023

Time: 10:00 AM

Teachers Present: 03

Parent Representatives Present: 18

A Parent Teacher Meeting of the Department of Botany was held on 27-06-2023 in the Department room.

Welcome Address

Ms. Sangeeta Chetia, Assistant Professor, Department of Botany, extended a warm welcome to all the parents and handed over the details of the agenda to the Head of Department (HOD), Department of Botany, Dr. Dimbeshwar Das.

Agenda:

1. Welcome Address
2. Objective of the Meeting
3. Update regarding the academic activities
4. Discussion on the various Student-centric and department-centric issues
5. Constitution of the new committee of Parent-Teacher Association
6. Vote of thanks

Objective of the Meeting

Ms. Sangeeta Chetia, Assistant Professor, Department of Botany, describing the objective of the meeting, she speaks about the importance of such meetings to create a better understanding between parents and teachers to build harmonious relationships. It is necessary to notify the responsibilities with the parents for better development of the students. It is also very important to sit together to identify the areas of strength and weakness of the child and sort out ways to enhance the child's overall performance.

Update regarding academic activities

In the meeting the parents were informed about the academic performance of the students. Parents were given feedback on their performances in the in-semester examination. The attendance of students in their classes was also revealed. The parents were asked to encourage their child to improve their studies. They were also asked to motivate their child to submit the practical and assignments on time.

Discussion on the various student-centric and department-centric issues

A great interaction was held between the teachers and the parents for the development of their children. In the meeting the teachers discussed both strengths and weaknesses of the students and also mentioned the areas of improvements related to curricular and co-curricular activities as well. The progress report shown to the parents and their suggestions were noted. Teacher representatives clear the doubts, questions of parents regarding areas and steps through which they improve their child for best.

Constitution of the new committee of Parent-Teacher Association

A Parent Teacher Association was constituted in the previous meeting which was reconstituted in this meeting for the betterment and development of the student performance in future.

Parent-Teacher Association		Phone No.
Dr. Dimbeshwar Das, HOD, Department of Botany	President	9864387746
Gitanjali Kalita (Parent representative)	Vice President	9707779858
Miss Sandeepa Agarwalla, Assistant Professor, Department of Botany	Secretary	7002186757
Jun Gogoi (Parent representative)	Joint Secretary	9101111382
All parents representatives	Member	

Dr. Dimbeshwar Das, HOD of department of Botany appreciated the parents for their active participation in the meeting and encouraged them to be the part of parent teacher association for development and progress of the department.

Vote of Thanks

The vote of thanks was extended by Mrs. Sangeeta Chetia, Assistant Professor, Department of Botany. She extended vote of thanks to the respected principal of Gargaon College, Dr. Sabyasachi Mahanta for motivating everyone to organize the PTM. She extended a vote of thanks to the parent representatives, faculty members and students of the department for their valuable time, active participation, and suggestions.



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Photographs of the Meeting



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List of Guardian attendees:

<u>Signature of parents :</u>	<u>Name of the student</u>
① Reelin Begum	Ashara
② Jan Gogoi	Rahul
③ Renu Boruah	Ankumoni
④ Libon Borgohain	Boroka and Nayanmoni
⑤ Anurupa Gogoi	Rahul
⑥ Gitanjali Kalita	Arriban
⑦ Rupa Gogoi	Gayatri
⑧ Sumila Saikia	Janikmita
⑨ Rupjyoti Dehiongja	Pronamee
⑩ Anachun Regon	Bikrom
⑪ Paban Baruah	Siyaroad
⑫ Nisha Boruah	Nilupol
⑬ Sita, Anu, Karan Jyoti	Borika Chitra
⑭ Kabita Boruah (Gonsua)	Moinee
⑮ Anurupa Gogoi	Poliob k
⑯	Sottab Surbhajit
⑰ Gishnu Samah	Kritika & Keni
⑱ Akhara Begum	Shamina
⑲ Kunti Koini	Sonali



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