



গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE
NAAC accredited with 'B' Grade

2.5. Evaluation Process and Reforms

2.5.1. Mechanism of internal assessment

2.5.2. Mechanism to deal with internal examination

DEPARTMENT OF ECONOMICS





গড়গাঁও মহাবিদ্যালয়
GARGAON COLLEGE
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A. Minutes of the departmental meeting regarding internal assessment (Odd Sem)

Date: 26-10-2022

MINUTES OF MEETING

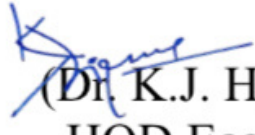
Presence of the Members:

1. Dr. K.J. Handique
2. Dr. R. Borah
3. N. Chutia
4. Dr. S. Saikia
5. A. Dutta
6. J. Lahon
7. A. Kumari

Item No. 1: To discuss about conducting MA 1st Semester First Sessional Examination.

The Head of the Department initiated a meeting to discuss about conducting MA 1st Semester First Sessional Examination.

Resolution No. 1: Resolved that the MA 1st Semester First Sessional Examination will be conducted from 7-11-2022.


(Dr. K.J. Handique)
HOD, Economics
Gargaon College, Simaluguri
Dr. Krishna Jyoti Handique
Associate Professor & Head
Department of Economics
Gargaon College, Simaluguri

Date: 5-11-2022

MINUTES OF MEETINGS

Presence of Members:

1. Dr. K.J. Handique
2. Dr. R. Borah
3. N. Chutia
4. Dr. S. Saikia
5. A. Dutta
6. J. Lahon
7. A. Kumari

Item No. 1: To discuss about conducting BA Sessional Examination.

The Head of the Department initiated a meeting to discuss about conducting BA Sessional Examination.

Resolution No. 1: Resolved that the BA Sessional Examination will be conducted as per the schedule provided by the college administration.



(Dr. K.J. Handique)
HOD, Economics

Gargaon College, Simaluguri

Dr. Krishna Jyoti Handique
Associate Professor & Head
Department of Economics
Gargaon College, Simaluguri



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**DEPARTMENT OF ECONOMICS
GARGAON COLLEGE**

Estd. – 1959

P.O. Simaluguri, Dist. Sivasagar (Assam)

Pin: 785686

Email: economics2021.gc@gmail.com

Date: 22-11-2022

MINUTES OF MEETINGS

Presence of Members:

1. Dr. K.J. Handique
2. Dr. R. Borah
3. N. Chutia
4. Dr. S. Saikia
5. A. Dutta

Item No. 1: To discuss about conducting MA 1st Semester Second Sessional Examination.

The Head of the Department initiated a meeting to discuss about conducting MA 1st Semester Second Sessional Examination.

Resolution No. 1: Resolved that the MA 1st Semester Second Sessional Examination will be conducted from 28-11-2022.

(Dr. K.J. Handique)
HOD, Economics
Gargaon College, Simaluguri
Krishna Professor & Head
Department of Economics
Gargaon College, Simaluguri



**DEPARTMENT OF ECONOMICS
GARGAON COLLEGE**

Estd. – 1959

P.O. Simaluguri, Dist. Sivasagar (Assam)

Pin: 785686

Email: economics2021.gc@gmail.com

Date: 20-03-2023

MINUTES OF MEETING

Presence of the Members:

1. Dr. K.J. Handique
2. Dr. R. Borah
3. N. Chutia
4. Dr. S. Saikia
5. A. Dutta
6. J. Lahon
7. A. Kumari

Item No. 1: To discuss about conducting MA 2nd Semester First Sessional Examination.

The Head of the Department initiated a meeting to discuss about conducting MA 2nd Semester First Sessional Examination.

Resolution No. 1: Resolved that the MA 2nd Semester First Sessional Examination will be conducted from 04-04-2023.

(Dr. K.J. Handique)

Dr. Krishna Jyoti Handique
Associate Professor & Head
Department of Economics
Gargaon College, Simaluguri



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8



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Pin: 785686

Email: economics2021.gc@gmail.com

Date: 20-03-2023

MINUTES OF MEETING

Presence of the Members:

1. Dr. K.J. Handique
2. Dr. R. Borah
3. N. Chutia
4. Dr. S. Saikia
5. A. Dutta
6. J. Lahon
7. A. Kumari

Item No. 1: To discuss about conducting MA 2nd Semester First Sessional Examination.

The Head of the Department initiated a meeting to discuss about conducting MA 2nd Semester First Sessional Examination.

Resolution No. 1: Resolved that the MA 2nd Semester First Sessional Examination will be conducted from 04-04-2023.

(Dr. K.J. Handique)

HOD, Economics
Dr. Krishna Jyoti Handique
Associate Professor & Head
Department of Economics
Gargaon College, Simaluguri
Gargaon College, Simaluguri



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Pin: 785686

Email: economics2021.gc@gmail.com

Date: 18-04-2023

MINUTES OF MEETINGS

Presence of Members:

1. Dr. K.J. Handique
2. Dr. R. Borah
3. N. Chutia
4. Dr. S. Saikia
5. A. Dutta
6. J. Lahon
7. A. Kumari

Item No. 1: To discuss about conducting BA Sessional Examination.

The Head of the Department initiated a meeting to discuss about conducting BA Sessional Examination.

Resolution No. 1: Resolved that the BA Sessional Examination will be conducted as per the schedule provided by the college administration.

(Dr. K.J. Handique)
HOD, Economics
Gargaon College, Simaluguri
Dr. Krishna Jyoti Handique
Associate Professor & Head
Department of Economics
Gargaon College, Simaluguri



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B. Departmental timetable of internal examination



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P.O. Simaluguri, Dist. Sivasagar (Assam)
Pin : 785686
Email : economicsgc@rediffmail.com

Ref. No.

Date

MA 1st Sessional Examination (Odd), 2022

Date	Paper Code and Title
7/11/22	ECNCC101 : Microeconomic Analysis - I
9/11/22	ECNCC102 : Macroeconomic Analysis
11/11/22	ECNCC103 : Mathematics for Economic Analysis
14/11/22	ECNDE103 : Basic Demography
15/11/22	ECNAEC101 : Foundations of Social Science Research

K. Jyoti Handique
26-10-22
Dr. Krishna Jyoti Handique
Associate Professor & Head
Department of Economics
Gargaon College, Simaluguri



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Pin: 785686
Email: economics2021.gc@gmail.com

Date: 22/11/2022

NOTICE

TIME TABLE MA 2nd Sessional Examination, 2022	
Date	Course Title and Code
28/11/22	ECNCC101: Microeconomic Analysis I
29/11/22	ECNCC102: Macroeconomic Analysis
30/11/22	ECNCC103: Mathematics for Economic Analysis
01/12/22	ECNDE103 Basic Demography
03/12/22	ECNAEC101: Foundations of Social Science Research



Head
Department of Economics
Associate Professor & Head
Department of Economics
Gargaon College, Simaluguri



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B. Departmental timetable of internal examination

Gargaon College
Department of Economics

1ST SESSIONAL EXAMINATION TIMETABLE
MA 2nd Semester (Economics)

Date and Time	Paper Code and Title	Faculty Assigned
04-04-2023 (9:00 am - 10:00am)	ECNCC201 Microeconomic Analysis – II	Dr. Krishna Jyoti Handique Dr. Surajit Saikia
05-04-2023 (9:00 am - 10:00am)	ECNCC202 Monetary Theories and Policy	Dr. Rimjim Borah Jyotishman Lahon
06-04-2023 (9:00 am - 10:00am)	ECNCC203 Statistical Foundations of Econometrics	Nilutpal Chutia Ansu Kumari
08-04-2023 (9:00 am - 10:00am)	ECNDSE201 Demographic Analysis	Ankika Dutta

Handwritten signature: Anika 20-3-23
HEAD
Department of Economics
Gargaon College

Dr. Krishna Jyoti Handique
Associate Professor & Head
Department of Economics
Gargaon College, Simaluguri

DEPARTMENT OF ECONOMICS
GARGAON COLLEGE
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P.O. Simaluguri, Dist. Sivasagar (Assam)
Pin: 785686
Email: economics2021.gc@gmail.com

Date: 18/04/2023

The following Faculty members are entrusted the responsibility for the smooth conduct of the Internal Semester Examination and declaration of results within 10 days of commencement of the examinations.

Internal Semester Examination Faculty Allotment, Even Semester (2023)		
Date and Time	Course Code	Faculty
25/04/23 (09:00 am - 10:30 am)	ECNHC201	Dr. Krishna Jyoti Handique & Jyotishman Lahon
25/04/23 (10:40 am - 12:10 pm)	ECNHC401	Dr. Surajit Saikia & Ansu Kumari
25/04/23 (12:20 pm - 1:50 pm)	ECNHC601	Dr. Surajit Saikia
26/04/23 (9:00 am - 10:30 am)	ECNHC602	Ankika Dutta & Ansu Kumari
26/04/23 (12:20 pm - 1:50 pm)	ECNHC402	Dr. Rimjim Borah & Jyotishman Lahon
26/04/23 (02:00 pm - 3:30 pm)	ECNHC202	Nilutpal Chutia & Jyotishman Lahon
27/04/23 (9:00 am - 10:30 am)	ECNGE2	Ankika Dutta
27/04/23 (10:40 am - 12:10 pm)	ECNHC403	Nilutpal Chutia & Ansu Kumari
27/04/23 (12:20 pm - 01:50 pm)	ECNHDSE602	Dr. Rimjim Borah
28/04/23 (09:00 am - 10:30 am)	ECNGE4.1	Dr. Krishna Jyoti Handique
28/04/23 (10:40 am - 12:10 pm)	ECNHDSE603	Nilutpal Chutia

Handwritten signature: Anika 18-4-23
Head
Department of Economics

Dr. Krishna Jyoti Handique
Associate Professor & Head
Department of Economics
Gargaon College, Simaluguri

DEPARTMENT OF ECONOMICS
GARGAON COLLEGE
Estd. – 1959
P.O. Simaluguri, Dist. Sivasagar (Assam)
Pin: 785686
Email: economics2021.gc@gmail.com

Date: 08/05/2023

The following Faculty members are entrusted the responsibility for the smooth conduct of the MA Internal Semester Examinations.

2 ND SESSIONAL EXAMINATION TIME-TABLE MA 2ND SEMESTER (ECONOMICS)		
Date and Time	Paper Code and Title	Faculty Assigned
15-05-2023 (10:00 am - 11:00am)	ECNCC201 Microeconomic Analysis – II	Dr. Krishna Jyoti Handique Dr. Surajit Saikia
16-05-2023 (10:00 am - 11:00am)	ECNCC202 Monetary Theories and Policy	Dr. Rimjim Borah Jyotishman Lahon
17-05-2023 (10:00 am - 11:00am)	ECNCC203 Statistical Foundations of Econometrics	Nilutpal Chutia Ansu Kumari
18-05-2023 (10:00 am - 11:00am)	ECNDSE201 Demographic Analysis	Ankika Dutta

Handwritten signature: Anika 8/5/23
HEAD
Department of Economics
Gargaon College



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C. Distribution of exam duties



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Pin : 785686
Email : economicsgc@rediffmail.com

Ref. No.

Date 5/11/22

Duty for Question Paper Setter
1st and 2nd Sessional Examination (BA)
Full Marks: 40

Date of Examination	Time	Paper	Faculty
11/11/2022	9am-10:30am	ECNH01	Jyotishman Lahon
12/11/2022	12:20pm-1:50pm	ECNH102	Nilutpal Chutia
15/11/2022	9:00am-10:30pm	ECNGE1	Ansu Kumari
11/11/2022	10:40am-12:10pm	ECNHC301	Ankika Dutta
12/11/2022	2:10pm-3:30pm	ECNHC302	Dr. Surajit Saikia
14/11/2022	10:40am-12:10pm	ECNHC303	Dr. Rimjim Bora
14/11/2022	9:00am-10:30am	ECNGE3.1	Dr. Krishna Jyoti Handique
11/11/2022	12:20pm-1:50pm	ECNHC501 (corce)	Dr. Surajit Saikia
12/11/2022	10:40am-12:10pm	ECNHC502 (corce)	Ankika Dutta
14/11/2022	12:20pm-1:50pm	ECNHDSE505	Nilutpal Chutia
15/11/2022	12:20pm-1:50pm	ECNHDSE506	Dr. Rimjim Bora

K. Anque
5-11-22
HEAD
Department of Economics
Gargaon College

Gargaon College
Department of Economics

1ST SESSIONAL EXAMINATION TIMETABLE
MA 2nd Semester (Economics)

Date and Time	Paper Code and Title	Faculty Assigned
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05-04-2023 (9:00 am - 10:00am)	ECNCC202 Monetary Theories and Policy	Dr. Rimjim Bora Jyotishman Lahon
06-04-2023 (9:00 am - 10:00am)	ECNCC203 Statistical Foundations of Econometrics	Nilutpal Chutia Ansu Kumari
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Anque
20-3-23
HEAD
Department of Economics
Gargaon College

Dr. Krishna Jyoti Handique
Associate Professor & Head
Department of Economics
Gargaon College, Simaluguri



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Date: 18/04/2023

The following Faculty members are entrusted the responsibility for the smooth conduct of the Internal Semester Examination and declaration of results within 10 days of commencement of the examinations.

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27/04/23 (10:40 am - 12:10 pm)	ECNHC403	Nilutpal Chutia & Ansu Kumari
27/04/23 (12:20 pm - 01:50 pm)	ECNHDSE602	Dr. Rimjim Borah
28/04/23 (09:00 am - 10:30 am)	ECNGE4.1	Dr. Krishna Jyoti Handique
28/04/23 (10:40 am - 12:10 pm)	ECNHDSE603	Nilutpal Chutia

Dr. Krishna Jyoti Handique
Associate Professor & Head
Department of Economics
Gargaon College, Simaluguri

K. Jyoti
18-4-23
Head
Department of Economics



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Pin: 785686
Email: economics2021.gc@gmail.com

Date: 08/05/2023

The following Faculty members are entrusted the responsibility for the smooth conduct of the MA Internal Semester Examinations.

2 ND SESSIONAL EXAMINATION TIME-TABLE MA 2ND SEMESTER (ECONOMICS)		
Date and Time	Paper Code and Title	Faculty Assigned
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16-05-2023 (10:00 am - 11:00am)	ECNCC202 Monetary Theories and Policy	Dr. Rimjim Borah Jyotishman Lahon
17-05-2023 (10:00 am - 11:00am)	ECNCC203 Statistical Foundations of Econometrics	Nilutpal Chutia Ansu Kumari
18-05-2023 (10:00 am - 11:00am)	ECNDSE201 Demographic Analysis	Ankika Dutta

K. Jyoti
8/5/23
HEAD
Department of Economics
Gargaon College

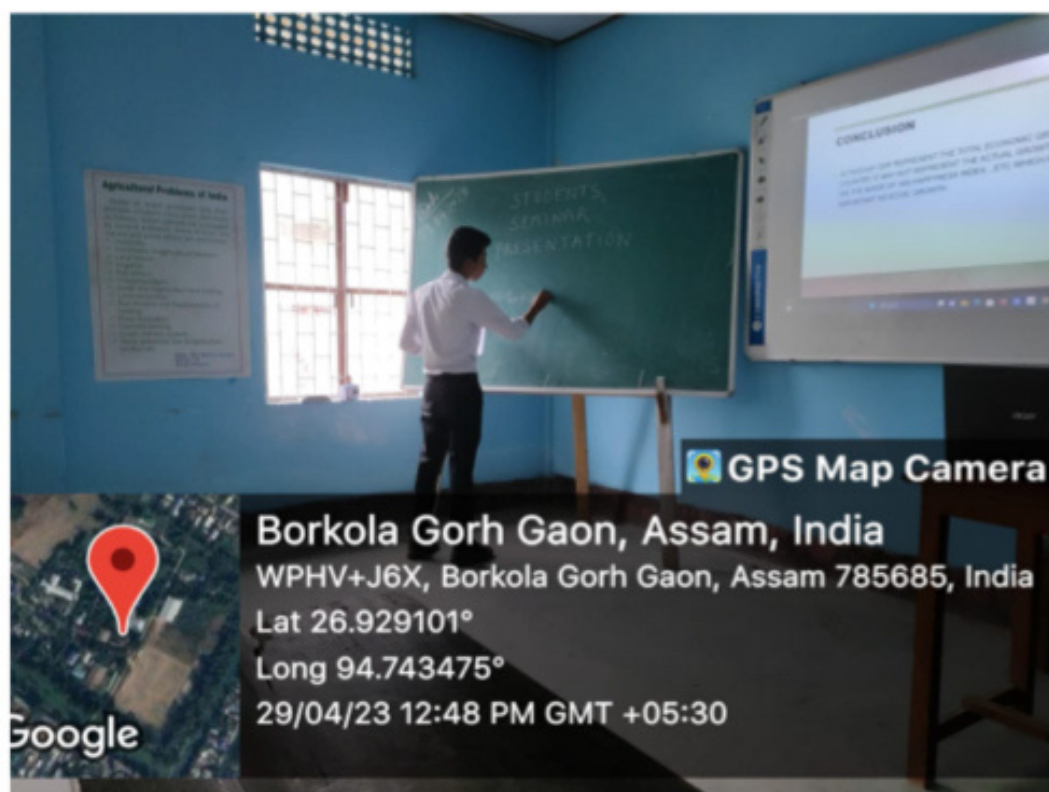


D. Students' seminars

The Department of Economics organizes Students Seminars with the aim of:

1. Promoting the overall development of communication skills of the students.
2. Promoting the overall development of presentation skills of the students.
3. Promoting ICT use skills among the students.

As part of the internal evaluation the course teachers organize student seminars for respective courses with the aim of enhancing the communication and presentation skills of the students. The students are randomly allotted different course-related topics a month prior and are asked to present the same individually or in groups. In the process, the students are motivated to use various teaching aids like Blackboard, PowerPoint presentation etc. to enhance their ICT use skills. Moreover, group discussions and question-answer sessions are also organized to enhance their public speaking skills and promote the spirit of teamwork among them.





Name of presenters

STUDENT'S SEMINAR PRESENTATION

Date: 28/04/23

Faculty Members present:

Sl. No.	NAME	SIGNATURE
1	Kesava Prasad, Sri Haridra	28-4-23
2	Dr. Rinjini Boruah	
3	Nalapat Chou.	28/04/23
4	Dr. Smajit Jaisia	
5	Ankita Dutta	A Dutta
6	Anita Kumari	cafe
7		

Students present:

Sl. No.	Name and Roll No.	Semester	Signature
1.	Abhilash Sarma (544)	2nd Sem	Abhilash Sarma
2.	Bikash Sharma (156)	2nd Sem	Bikash Sharma
3.	Anindita Boruah (9)	2nd Sem.	Anindita Boruah
4.	Rishika Khongia (202)	2nd Sem	Rishikakhongia
5.	Ankita Gogoi (38)	2nd Sem	Ankita Gogoi
6.	Anita Boruah (142)	2nd sem	Anita Boruah
7.	Bidisha Gogoi (116)	2nd Sem	Bidisha Gogoi
8.	Arjuna Ahmed (275)	2nd Sem	Arjuna Ahmed
9.	Arjuna Boruah (21)	2nd Sem	P. Boruah
10.	Jenee Gogoi (151)	2nd Sem.	Jenee Gogoi
11.	Barbie Borgohain (1)	2nd Sem	B. Borgohain
12.	Ahiron Mohan (434)	2nd Sem	Ahiron
13.	Bastab Dutta (397)	2nd Sem	Bastab Dutta

28/04/2023

Sl. No.	Name and roll No.	Semester	Signature
14	Ritupam Phukan (139)	2nd Sem	Ritupam
15	Lisbon Dutta (16)	2nd sem	Lisbon
16	Rahul Buragohain (159)	2nd sem	Rahul
17	Anup Phukan (85)	2nd Sem	Anup Phukan
18	Rani Bara (13)	2nd Sem	Rani
19	Dikshita Gogoi (115)	2nd Sem	Dikshita
20	Pakhi Buragohain (212)	2nd Sem	Pakhi
21	Debashree Barua (351)	2nd Sem	Debashree
22	Taraya Phukan (78)	2nd Sem	Taraya Phukan
23	Ankita Boruah (584)	2nd Sem	Ankita
24	Chayanika Gogoi (472)	2nd Sem	Chayanika
25	Bondama Phukan (404)	2nd semester	Bondama



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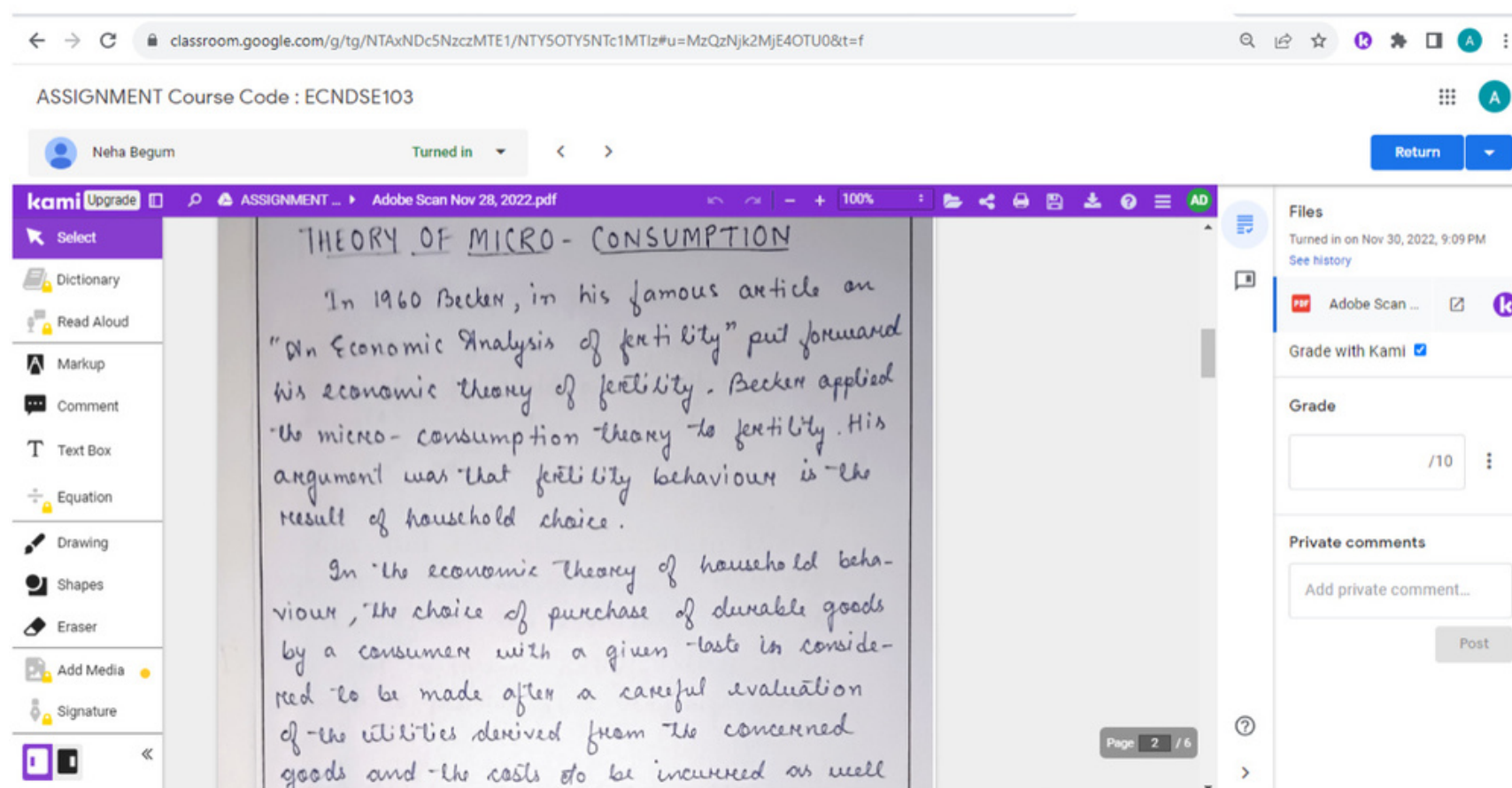
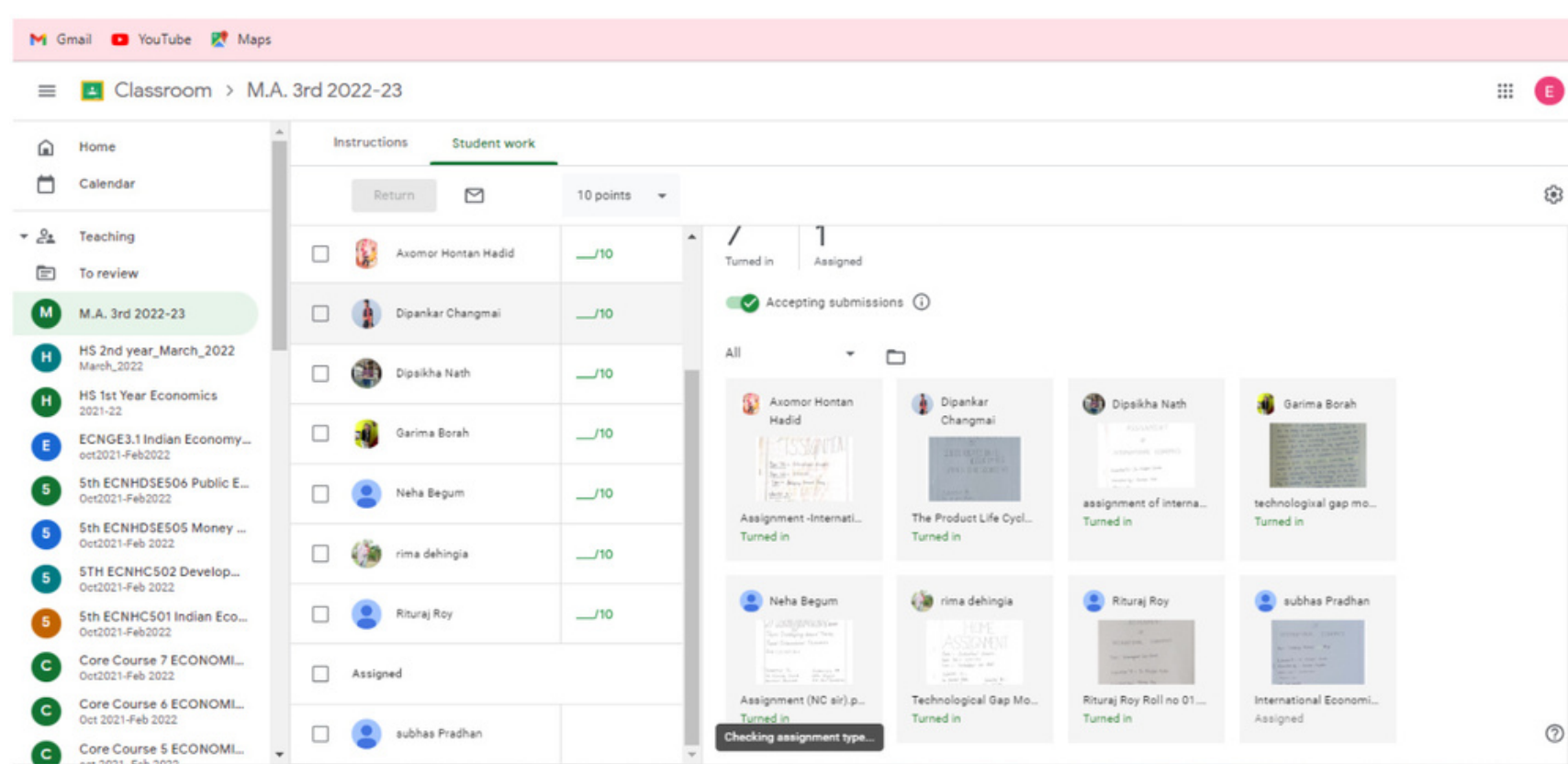
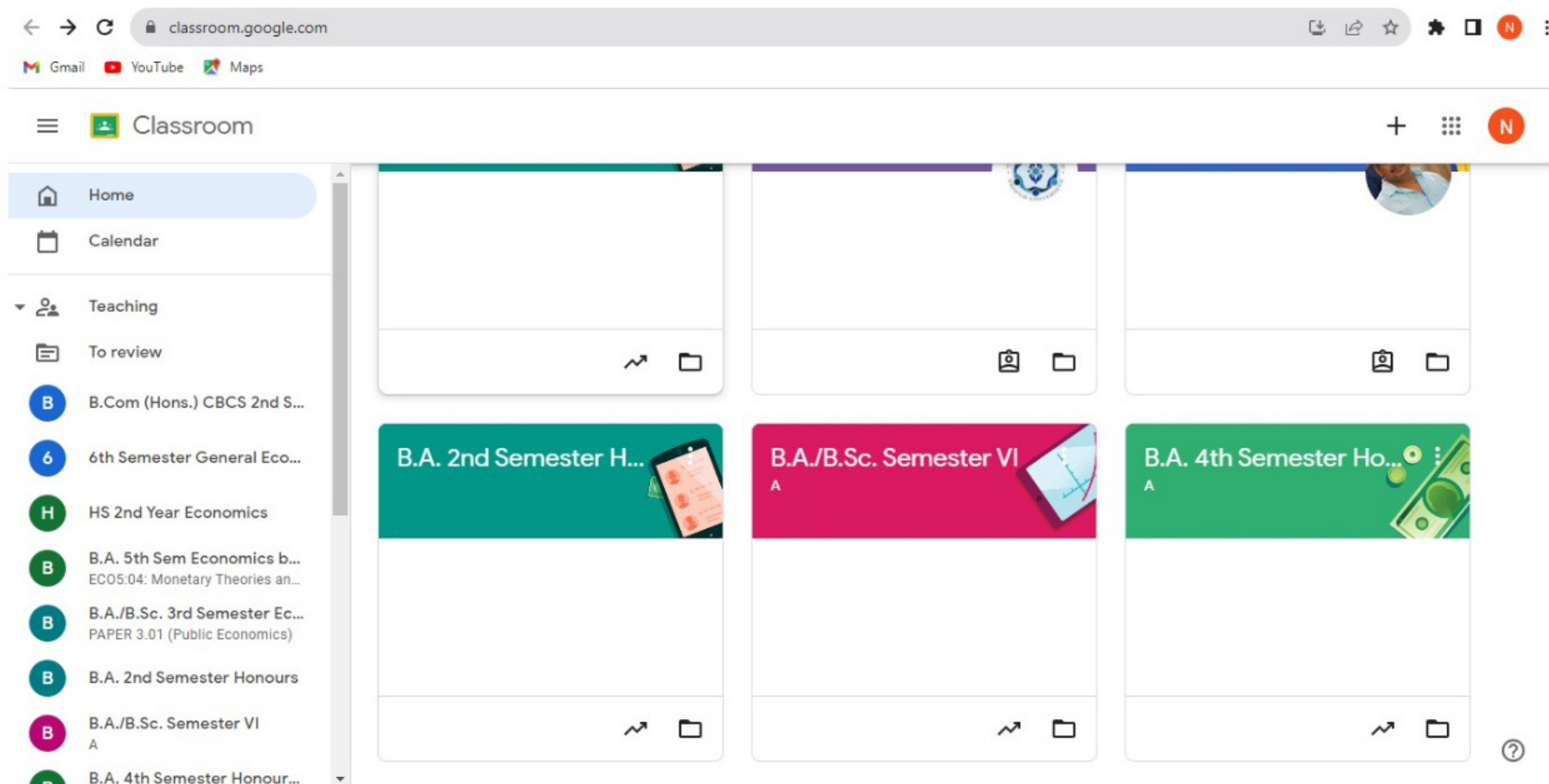
E. Display of Sessional Marks on Notice Board

Photos of students looking for sessional marks



F. Home Assignment through ICT (Google Classroom etc.)

Department of Economics uses various ICT tools/platforms for internal evaluation such as submission of home-assignments, quizzes, MCQ tests etc. Following are some sample photographs of google classrooms of the faculty members of the department.





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Classroom

Home, Calendar, Teaching, To review, M.A. 3rd 2022-23, HS 2nd year_March_2022, HS 1st Year Economics, ECNGE3.1 Indian Economy..., 5th ECNHDE506 Public E..., 5th ECNHDE505 Money..., 5th ECNHC502 Develop..., 5th ECNHC501 India Eco..., Core Course 7 ECONOMI..., Core Course 6 ECONOMI...

ASSIGNMENT Course Code: ECNHC301 Course Title: Essentials of Microeconomics

antareekha chutia Turned in

Return

Files: Turned in on Nov 8, 2022, 9:43 AM

Grade with Kami: /30

Private comments: Add private comment...

Assignment, Course Code: ECNHC101, Course Title: Introductory Microeconomics

Barbie Borgohain Turned in

Return

Files: Turned in on Nov 9, 2022, 4:18 PM

Grade with Kami: /30

Private comments: Anika Dutta Nov 9, 2022, 11:10 AM Kindly resubmit a better quality pdf

GDI and GEM.pdf Turned in

Return

Files: Turned in on Nov 7, 2022, 6:46 PM

Grade with Kami: /20

Private comments: Add private comment...



G. Grievance Redressal

Process for inviting IA Grievance

Based on the Time Table provided by the College administration the department holds its sessional examinations and results are declared within 10 days of commencement of the examinations. To maintain uniformity and transparency every teacher evaluates the answer scripts as per standard norms. After the declaration of the results the students who are not satisfied with their marks can approach the concerned Faculty/Head of the Department to clarify the grievances within seven working days.

The Department of Economics follows a standard Examination Grievances Redressal Form in this respect. The Head of the Department then processes the Grievances Redressal Forms and takes necessary steps towards its redressal within seven working days.

Sample of Grievance Redressal Form

APPLICATION FORM Grievances Redressal Form for Sessional Examination

To
The Head
Department of Economics
Gargaon College

1. Name (in CAPITAL letters) PUJA CHUTIA
2. Class B.A. 6th Semester
3. (A) Mobile no. _____ (B) Mail ID _____
4. Examination Details (A) Sessional Examination Examination 20.2.3...
(B) Semester 6th
(C) Subject/Speciality Economics
(D) Paper International Economics Paper Code ECNH05E603
(E) Roll no. 71
(F) Date of declaration of results: 12.05.2023
5. Whether paper is applied for review (Yes/No): No

Yours faithfully
Puja Chutia
(Signature of the applicant)

For Office Use Only

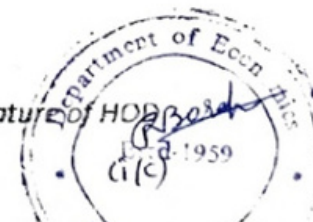
1. Date of receiving the form: 13/5/2023
2. Details of redressal of grievances: The grievances were resolved by showing the answer sheet to the student. Further, the student was oriented about how to write a proper answer for related topics.

Date: 16/5/23

[Signature]
Signature of Examiner

[Signature] 16/5/23
Signature of In-charge of Internal Semester

[Signature]
Signature of HOD





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APPLICATION FORM
Grievances Redressal Form for Sessional Examination

To

The Head
Department of *Economics*
Gargaon College

1. Name (in CAPITAL letters) *ANKIT SUTRADHAR*
2. Class *BA 6th Semester*
3. (A) Mobile no..... (B) Mail ID.....
4. Examination Details (A) *Sessional Examination* Examination 20*22*
(B) Semester *6th Semester*
(C) Subject/Speciality *Economics*
(D) Paper *Development Economics - II* Paper Code *ECNH0602*
(E) Roll no : *511*
(F) Date of declaration of results: *11-05-2022*
5. Whether paper is applied for review (Yes/No): *Yes*

Yours faithfully
Ankit Sutradhar
(Signature of the applicant)

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1. Date of receiving the form: *13/05/2023*
2. Details of redressal of grievances:

*Issue is resolved.
Further, the student is advised to write the answers to the
point and to avoid irrelevant explanation,*

Date: *13/05/2023*

Anita
Signature of Examiner

Anita
Signature of In-charge of Internal Semester

Anita
Signature of HOD (i/c)
Gargaon Coll